

Florida Association of Code Enforcement, Inc.

Annual Business Meeting

MINUTES

Wednesday, June 24 and Friday, June 26, 2015

**Naples Grande Beach Resort
475 Seagate Drive
Naples, FL 34103
(239) 597-3232**

1. President R. Sam Sullivan called the Annual Business Meeting of the Florida Association of Code Enforcement to order at 8:11 a.m. on June 24, 2015.

Roll Call

President, R. Sam Sullivan

1st Vice President, Cindy Drake

2nd Vice President, Bill Van Horn

3rd Vice President, Leslie Banta

Sergeant-at-Arms, Danny Thompson

Treasurer, James Acosta

Secretary, Lori Troxel

Immediate Past President, Michael Titmuss

Others Attending: Michelle Gardner, IOG

Robert Hamilton, Attorney

Approximately 320 members of the Florida Association of Code Enforcement

2. **State of the Association** - R. Sam Sullivan, President
President R. Sam Sullivan gave a PowerPoint review of the current Board of Directors accomplishments for F.A.C.E. for the past year 2014-2015.
3. **Election Process - Danny Thompson**
Danny Thompson, Sergeant at Arms gave instructions related to the election process.
4. **F.A.C.E. Board Nominations** – Michael Titmuss, Past President

Michael Titmuss introduced the candidates who had been nominated for the F.A.C.E. Board of Directors for the 2015-2016. The following were announced:

For the office of Secretary:

Marlene Serrano – Collier County

Deborah Wiggins – Palm Beach County

For the office of Treasurer:

James Acosta - St. Johns County

For the office of Sergeant At Arms:

April Hartseil – Highlands County

For the office of 3rd Vice President:

Ken Jackson – Palm Beach County

Jacqueline Raes – Alachua County

For the office of 2nd Vice President:

Bill Van Horn – Altamonte Springs

For the office of 1st Vice President:

Leslie Banta – St. Johns County

1st Vice President - President R. Sam Sullivan opened the floor to nominations for the seat of 1st Vice President, hearing none President R. Sam Sullivan asked for a motion to close the nomination for 1st Vice President. Motion was made by James Acosta, St. Johns County, and seconded by April Hartseil, Highlands County. Motion carried unanimously.

2nd Vice President - President R. Sam Sullivan opened the floor to nominations for the seat of 2nd Vice President, hearing none President R. Sam Sullivan asked for a motion to close the nomination for 2nd Vice President. Motion was made by Jim Dehne, City of Lakeland, and seconded by Dorothy Hird, Seminole County. Motion carried unanimously.

3rd Vice President - President R. Sam Sullivan opened the floor to nominations for the seat of 3rd Vice President, hearing none, President R. Sam Sullivan asked for a motion to close the

nomination for 3rd Vice President. Motion was made by Elizabeth Hearn, Flagler County, and seconded by Rick Wolf, Alachua County. Motion carried unanimously.

Treasurer - President R. Sam Sullivan opened the floor to nominations for the seat of Treasurer, hearing none, President R. Sam Sullivan asked for a motion to close the nomination for Treasurer. Motion was made by Donna Wisniewski, Seminole County and seconded by Mark Caskie, City of Brooksville. Motion carried unanimously.

Secretary - President R. Sam Sullivan opened the floor to nominations for the seat of Secretary, hearing none, President R. Sam Sullivan asked for a motion to close the nomination for Secretary. Motion was made by April Hartseil, Highlands County, and seconded by James Acosta, St. Johns County. Motion carried unanimously.

Sergeant At Arms - President R. Sam Sullivan opened the floor to nominations for the seat of Sergeant At Arms, hearing none, President R. Sam Sullivan asked for a motion to close the nomination for Sergeant At Arms. Motion was made by Beverly Singley, Highlands County and seconded by Joe Fenton, City of Palmetto. Motion carried unanimously.

President R. Sam Sullivan ask the membership for a motion to cast a unanimous ballot for all unopposed candidates. Motion was made by Vicki Pratt-Boone, City of Tampa, and seconded by Donna Wisniewski, Seminole County. Motion carried unanimously.

President R. Sam Sullivan congratulated all candidates and opened the floor to the Candidates to address the membership.

The Annual Business Meeting was recessed at 8:44 a.m. on June 24, 2015.

The Annual Business Meeting was reconvened at 11:15 a.m. on June 26, 2015

Roll Call:

President, R. Sam Sullivan

1st Vice President, Cindy Drake

2nd Vice President, Bill Van Horn

3rd Vice President, Leslie Banta

Sergeant-at-Arms, Danny Thompson

Treasurer, James Acosta
Secretary, Lori Troxel
Immediate Past President, Michael Titmuss
Others Attending: Michelle Gardner, IOG
Robert Hamilton, Attorney

F.A.C.E. Members in Attendance:

April Hartseil - Highlands County
Ken Jackson - Palm Beach County
Angii Kaiser - City of Lakeland
Mark Caskie - City of Brooksville
Rick Wolf - Alachua County

Jacqueline Raes – Alachua County
Jim Litterello- Cape Coral
Marlene Serrano – Collier County
Donna Wisniewski – Seminole County
Jo Forti – Associate

5. Reports -

A. Treasurer – James Acosta

- a. **Proposed 2015-2016 Budget/Actual 2014-2015 Budget** - James Acosta presented a PowerPoint and went over the proposed budget income and the actual budget from the past year. James advised The Florida Association of Code Enforcement needs to find additional revenue sources or cut some of our expenses down to avoid the use of our reserve funds, advising at this point if we continue to use the reserve fund at the current rate we will run out in approximately five years.
- b. **Proposed 2015/2016 Budget** – James Acosta went over our proposed budget of \$119,608.00 and discussed the line items in some detail. James Acosta disseminated copies of the proposed budget.

Motion to approve the 2015/2016 Budget

Mark Caskie Seconded: Bill Van Horn

Motion carried unanimously

- B. **Board Recap** – Each Board member gave the membership a recap of their year, highlighting their accomplishments, and goals during their terms.

C. **Election Recap** – President R. Sam Sullivan announced the election results were as follows
Votes for Secretary: Marlene Serrano 36 to Deborah Wiggins 25 with Marlene Serrano to become the new F.A.C.E. Secretary. Votes for 3rd Vice President: Jacqueline Raes, and Ken Jackson each received 31 votes, with Ken Jackson winning the coin toss to become the new F.A.C.E. 3rd Vice President. Sergeant At Arms Danny Thompson advised 75 jurisdictions registered to vote with only 62 actually voting in the election. R. Sam Sullivan advised he would entertain a motion to destroy the ballots.

Motion to destroy the ballots:

Donna Wisniewski Seconded: Danny Thompson

Motion carried unanimously

D. **Bob Hamilton Scholarship** – The winner of the Bob Hamilton scholarship was John Marker from the City of Atlantic Beach.

6. **Oath of Office** - Past President Michael Titmuss administered the Oath of Office to the newly elected 2015-2016 F.A.C.E. Board of Directors.

President – Cindy Drake

1st Vice President – Leslie Banta

2nd Vice President – Bill Van Horn

3rd Vice President – Ken Jackson

Sergeant-at-Arms – April Hartseil

Secretary – Marlene Serrano

Treasurer - James Acosta

Immediate Past President – R. Sam Sullivan

R. Sam Sullivan passed the gavel to President Cindy Drake. Michael Titmuss presented the past president's pin and Presidential Gold Card to R. Sam Sullivan.

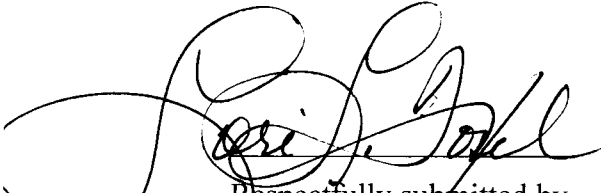
Motion to adjourn 11:40 a.m.

R. Sam Sullivan Second: April Hartseil

Motion carried unanimously

Attest:

Florida Association of Code Enforcement



Respectfully submitted by
Lori L. Troxel, Secretary

Approved:



R. Sam Sullivan, President