

**Florida Association of Code Enforcement  
Board of Directors Meeting Minutes  
April 9, 2020**

President Cindy Drake called the meeting of the Florida Association of Code Enforcement Virtual Board of Directors meeting to order at 2:15 pm

**Present:** President – Cindy Drake; 1<sup>st</sup> Vice President – Michael Hauserman; 2<sup>nd</sup> Vice President – Mitch Posner (on phone); 3<sup>rd</sup> Vice President – Dwayne Johnson – Called in at 3:09 pm.; Sergeant-at-Arms – Sam Sullivan; Secretary – Dorothy Hird; Treasurer – Michelle Forstrom

**Quorum Present:** Yes

**Absent:** Past President – April Hartsell

**Others Present:** Mari Rains, UCF/ IOG  
Susan Pruchnicki, UCF/IOG  
Michael Durham, Attorney

**MOTION:** Michael Hauserman, motioned to accept the 03/28/20 Emergency Meeting minutes

**SECOND:** Mitch Posner, seconded the motion  
With no further discussion

**Motion carried unanimously**

**President – Cindy Drake**

Cindy advised the board she and April had a conversation about the email system. She advised email is not a part of the YM website and admin system. The board previously discussed the differences and approved moving the email to Rackspace. Outlook 365 can be integrated with Rackspace. Cindy will speak to James Acosta, Bookkeeper and have him contact Rackspace about moving the email to Rackspace and obtaining Outlook 365 as part of the package.

The board discussed having April reach out to Metisentry to find out how F.A.C.E. can archive email from Epolk.

### **Mari Rains – IOG/UCF**

Mari advised Helms Briscoe reached out to the hotel to discuss moving the conference to next year, 2021. The hotel was agreeable to with this. However, the dates available would be either the week of June 6<sup>th</sup> or the week of June 21<sup>st</sup>, 2021. They also agreed to lower the room block to 180 nights for Tuesday through Thursday with an 85% attrition. There is a 545 room minimum guarantee.

Mari advised she has checked the records back to 2012 to help with the appropriate room nights. The hotel has agreed to keep everything else in the Contract between F.A.C.E. and Westin Cape Coral the same. With this decision, it is helping save F.A.C.E, the \$114,000 penalty.

**MOTION:** Michael Hauserman, motioned to have the IOG renegotiate the contract from 2020 to June 21, 2021.

**SECOND:** Michelle Forstrom, seconded the motion

With no further discussion

**Motion carried unanimously**

### **Sam Sullivan – Sgt-at Arms**

Sam discussed an electronic option and explained how it would work. Sam will email the membership a survey monkey to consider their opinion on the upcoming elections; whether they think they should to be held or if they would just like to have the board remain the same until the next conference and hold an election at that time. He will report the findings back to the board at the next scheduled teleconference.

### **1<sup>st</sup> Vice President – Michael Hauserman**

Michael advised the board they are not experiencing any problems in setting up the classes virtually. The members will have the possibility of earning 16 credit hours. He advised there could possibly up to 3,000 attendees virtually. Mari will research to see if the IOG has a platform for this. Possibly looking at GoTo Meetings which has a 300 limit and Zoom webinar which can host up to 500. The IOG will also have to find a way to monitor and keep track of those have logged in to make sure they get the correct amount of hours.

He has received one (1) refund request from MCS who is a Silver Sponsor. They have offered the remaining sponsors continual advertisement on the F.A.C.E. website if the funds would be allowed to say with F.A.C.E.

**2<sup>nd</sup> Vice President – Mitch Posner**

Susan will send out a mass email to Chapter Presidents advising them of the policy allowing Virtual training and how that will be handled. Each Chapter is encouraged to investigate virtual meetings and training options and to coordinate with the Board of Directors and Committee Chairs to obtain desired outcomes.

**MOTION:** Mitch Posner, motioned to have extension requests for both exam review requests and test retake time limits be made to the Education Committee and appeals of the committee decision would go to the Board of Directors.

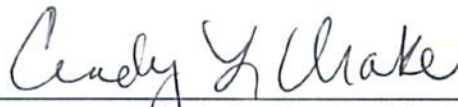
**SECOND:** Dwayne Johnson, seconded the motion

With no further discussion

**Motion carried unanimously**

Research found no Certification Policy so Cindy asked Mitch and his committee to develop one and add the Chapter virtual training to it. Mari will set up a conference call between David Cox of PTI, Mitch and herself to discuss the current exam practices and possible future solutions.

Meeting adjourned at 3:51 pm.

  
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Cindy Drake, President

Attest:



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Respectfully submitted by  
Dorothy L Hird, F.A.C.E. Secretary  
April 13, 2020