



**AGENDA**  
**Board of Directors Meeting**  
**Friday March 2, 2018**  
**8:00 a.m. – 4:00 p.m.**

**The University of Central Florida IOG Offices**  
**12443 Research Pkwy #402 Orlando, FL 32826**  
**407-882-3960**

- Lunch: Noon-Italian array catered**
- Item #1: Call to Order
- Item #2: Roll Call
- Item #3: Approval of Agenda
- Item #4: Approval of Minutes-BOD Meeting 12/8/2017
- Item #5: Approval of Minutes-Go-To-Meeting 1/12/2018
- Item #6: Welcoming Visiting Members
- Item #7: Opening Comments President – Bill VanHorn
- a. General Comments
  - b. New Chapter Discussion “VFACE”
  - c. Objective statement to meet 2017/2018 Priority Goal  
**Employ effective internal Board communication**
  - d. 2018 Florida League of Cities Conference
  - e. 2018 ICC Chapter Leadership Academy

Item # 8: Membership Issues

Item # 9: Immediate Past President – Leslie Banta

- a. Nomination Committee Update report
- b. Objective statement to meet 2017/2018 Priority Goal

**Succession planning for Treasurer's position**

Item #10: Treasurer – James Acosta

- a. 2017/2018 Budget
- b. 2018 FACE Conference Budget
- c. Revenue Share with the IOG's
- d. Objective statement to meet 2017/2018 Priority Goal

**Succession planning for Treasurer's position**

**Examine current fee structure and potential changes**

Item #11: 1<sup>st</sup> Vice President – April Hartseil

- a. 2018 Program Committee Update
- b. Unlicensed Contractor Website table request
- c. FACE Table cover quote and request

Item # 12: 2<sup>nd</sup> Vice President – Jeff Look – absent, report read into minutes by Bill

- a. Certification Committee Update
- b. Objective statement to meet 2017/2018 Priority Goal

**Continue to review & update certification curriculum and exams on a rotating basis**

**Uniform formatting of all training materials**

Item # 13: 3<sup>rd</sup> Vice President – Michael Hauserman

- a. Membership Committee Update
- b. Membership numbers, renewals, and non-renewals
- c. Survey and survey websites
- d. Resource page on website (links, survey results, and suggestions)
- e. Questions on Officer Safety waiver of liability.
- f. Update BOD with Tablet quotes and request
- g. Objective statement to meet 2017/2018 Priority Goal

**Increased Board involvement with Chapters**

**Increase Membership**

Item # 14: Sergeant-at-Arms – Joe Petrick

- a. Legislative Committee Update
- b. Lobbyist provided information
- c. Objective statement to meet 2017/2018 Priority Goal

**Educate the membership about the legislative process and effective advocacy techniques**

Item # 15: Secretary – Cindy Drake

- a. Objective statement to meet 2017/2018 Priority Goal

**Explore developing relationships with additional organizations**

Item # 16: Attorney – Gary Glassman

Item # 17: Metisentry Liaison – Marlene Broman

- a. Metisentry budget request
- b. Objective statement to meet 2017/2018 Priority Goal

**Adopt alternative communication methods through the use of tech**

Item # 18: Webmaster – Liana Teague – absent, report read into minutes by Marlene

- a. Webmaster Update report
- b. Webmaster Committee Update
- c. Objective statement to meet 2017/2018 Priority Goal

**Adopt alternative communication methods through the use of tech**

Item # 19: Historian – Michelle Forstrom - absent

Item # 20: IOG – Marilyn Crotty

- a. IOG General Comments
- b. PTI Badging
- c. 2018 Conference Update
- d. 2019 Conference Update
- e. 2020 Conference Update

Item # 21: Old Business

Reminder of Scheduled 2017/2018 BOD Meetings

May 4, 2018 **(TBD) Discuss**

May 5, 2018 **(TBD) Discuss**

June 18 & 19, 2018 @ Fort Lauderdale Marriott Harbor Beach Resort & Spa 3030 Holiday Drive, Ft. Lauderdale, FL 33316

Item # 22: New Business

Item # 23: Adjourn