

**Florida Association of Code Enforcement, Inc.**

**Post Conference Meeting**

**MINUTES**

**Friday, June 24, 2016**

**Rosen Centre Hotel  
9840 International Drive  
Orlando, FL 32819  
(800) 204-7234**

**1. Call to Order**

President Leslie Banta called the Post Conference Meeting of the Florida Association of Code Enforcement to order at 1:33 p.m.

**2. Roll Call**

President, Leslie Banta

1<sup>st</sup> Vice President, Bill Van Horn

2<sup>nd</sup> Vice President, Jeff Look

3<sup>rd</sup> Vice President, Ken Jackson

Sergeant-at-Arms, April Hartseil

Treasurer, James Acosta

Secretary, Jim Litterello

Immediate Past President, Cindy Drake

Quorum present.

Others Attending:

Marilyn Crotty, IOG

Lori Troxel, Historian

Donna Wisniewski, Past Historian

Mark Caskie, e-Polk Liaison

**3. Approval of Agenda**

**Motion** to approve the agenda:

Cindy Drake                      second: Bill Van Horn

Motion Carried

**4. Approval of Minutes None**

**5. Welcome visiting members-**

Tom Allen

**6. Opening Comments - Leslie Banta, President**

President Leslie Banta thanked everyone and is excited to work with everyone and is looking forward to the challenge.

**7. Membership Issues None**

**8. Reports**

**A. Treasurer- James Acosta**

Requested new board members to provide their social security number and a copy of their driver's license for their credit cards. Credit card limits are as follows:

- President:                      \$2,500
- 1<sup>st</sup> Vice President:      \$5,000
- 2<sup>nd</sup> Vice President:      \$2,500
- 3<sup>rd</sup> Vice President:      \$1,000
- Sergeant-at Arms:      \$3,000
- Treasurer:                      \$1,000
- Secretary:                      \$1,000
- Past President:              \$1,000

Will be receiving the signature cards for the new President to sign and would get the bank accounts up-to-date. He has all the previous board members' credit cards and will be cancelling them. Fiscal year end is May 31<sup>st</sup>.

**B. President- Leslie Banta**

**General Comments:** Feels we had a great conference this year. Appointed Special Committee Chairs,

Lori Troxel, Historian

Liana Teague, Web Master

Mark Caskie, E-Polk Liaison

Gary Glassman, Legal Counsel

**C. IOG- Marilyn Crotty**

IOG-General Comments: No major or minor issues for this year's conference. Very successful conference, felt the hotel needed to supply directions and or signs to classes. Also needed to have break outs on the second day of the conference.

**D. 1<sup>st</sup> Vice President- Bill Van Horn**

2017 F.A.C.E. Conference: Will be at the Florida Hotel in Orlando. All committee to have 5-6 members, host committee to have 7, needs total budget figure prior to confirming number of members.

**E. 2<sup>nd</sup> Vice President- Jeff Look**

Received a motion to: "create a policy governing the need of committee chairs. Appointment of member to ensure fair and equitable treatment and only allow members to serve on one standing committee per term."

Jeff Look, Cindy Drake second.

Motion Carried

**F. 3<sup>rd</sup> Vice-President- Ken Jackson**

None to report

**G. Sergeant-at Arms- April Hartseil**

Excited to be re-elected to the board. The legislative committee met prior to the conference and will not be meeting again until after the July Board meeting and therefore no new report will be submitted for the July Board meeting.

**H. Secretary- Jim Litterello**

Excited to start with the board, will try to catch up quickly. The committee applications will be scanned and forwarded to all the chairs for review. Requested to get a list of signed contracts and when they expire.

**I. Immediate Past President- Cindy Drake**

Past - President Cindy Drake stated that two conference sponsors were told they were not to sit in on any classes. "If sponsors have paid to attend the conference they should be allowed to sit in on all classes". "Payment for sponsorship entitles them to sit in on all classes without registering for the conference". Need to set a policy, should welcome them with open arms.

Cindy to send Leslie information on room rates for the FLC Conference. Badges needed.

**J. Polk Liaison- Mark Caskie**

Mark is working with the programmers to further automate the Annual Renewal and Recertification process. The change would replace current mailings with automated emails similar to the current invoice process.

**K. Historian- Lori Troxel**

Hopes to work with Liana more this year to add more information to the website. Has great ideas and looking forward to the coming year.

**L. Old Business**

**M. New Business**

Next Board meeting will be on July 22 and 23; IOG Orlando, FL. (Work on Strategic Plan at 8:30 am to 12:00 pm). Meeting dates for the 2016-2017 Board:

December 2, 2016, 8:30 am, hope to do in one day

March 3, 2017, 8:30 am to 5:00 pm or completed

May 5 and 6, 2017, 8:30 am to 5:00 pm and 8:30 am to 12:00 noon

Pre Conference, June 19 2017 at hotel.

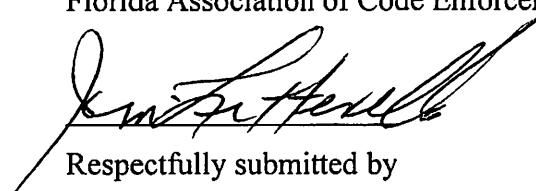
**Motion to adjourn 3:44 pm.**

Motion: April Hartseil      Second: Jeff Look

Motion carried unanimously

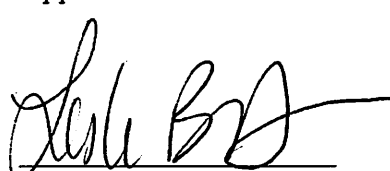
Attest:

Florida Association of Code Enforcement



Respectfully submitted by  
Jim Litterello, Secretary

Approved:



Leslie Banta, President