

**Florida Association of Code Enforcement, Inc.**

**Annual Business Meeting**

**MINUTES**

**Wednesday, June 22 and Friday, June 24, 2016**

**Rosen Centre Hotel  
9840 International Drive  
Orlando, FL 32819  
800.204.7234**

1. President Cindy Drake called the Annual Business Meeting of the Florida Association of Code Enforcement to order at 8:17 a.m. on June 22, 2016.

Roll Call

President, Cindy Drake

1<sup>st</sup> Vice President, Leslie Banta

2<sup>nd</sup> Vice President, Bill Van Horn

3<sup>rd</sup> Vice President, Ken Jackson

Sergeant-at-Arms, April Hartseil

Treasurer, James Acosta

Secretary, Lori Troxel

Immediate Past President, R. Sam Sullivan

Others Attending: Marilyn Crotty, IOG

Robert Hamilton, Attorney

Approximately 300 members of the Florida Association of Code Enforcement

2. **State of the Association** - Cindy Drake, President  
President Cindy Drake gave a PowerPoint review of the current Board of Directors accomplishments for F.A.C.E. for the past year 2015-2016.
3. **Election Process – April Hartseil**  
April Hartseil, Sergeant at Arms gave instructions related to the election process.
4. **F.A.C.E. Board Nominations** – R. Sam Sullivan, Past President

R. Sam Sullivan introduced the candidates who had been nominated for the F.A.C.E. Board of Directors for the 2016-2017. The following were announced:

For the office of Secretary:

Laura Jones – City of Palatka

Jackie Raes – Alachua County

Jim Litterello – City of Cape Coral

For the office of Treasurer:

James Acosta - St. Johns County

For the office of Sergeant At Arms:

April Hartseil – Highlands County

Angelique Martinez – City of Palm Bay

For the office of 3rd Vice President:

Ken Jackson – Palm Beach County

For the office of 2nd Vice President:

Jeffrey Look – City of Gainesville

Dennis Bunt – Lake County

For the office of 1st Vice President:

Bill Van Horn – City of Altamonte Springs

**1st Vice President** – President Cindy Drake opened the floor to nominations for the seat of 1st Vice President, hearing none President Cindy Drake asked for a motion to close the nomination for 1<sup>st</sup> Vice President. Motion was made by Donna Wisniewski, Seminole County, and seconded by James Acosta, St. Johns County. Motion carried unanimously.

**2nd Vice President** - President Cindy Drake opened the floor to nominations for the seat of 2nd Vice President, hearing none President Cindy Drake asked for a motion to close the nomination for 2<sup>nd</sup> Vice President. Motion was made by James Acosta, St. Johns County, and seconded by R. Sam Sullivan, Alachua County. Motion carried unanimously.

**3rd Vice President** - President Cindy Drake opened the floor to nominations for the seat of 3rd Vice President, hearing none, President Cindy Drake asked for a motion to close the nomination for 3<sup>rd</sup> Vice President. Motion was made by Jackie Raes, Alachua County, and seconded by Dorothy Hird, Seminole County. Motion carried unanimously.

**Treasurer** - President Cindy Drake opened the floor to nominations for the seat of Treasurer, hearing none, President Cindy Drake asked for a motion to close the nomination for Treasurer. Motion was made by Mark Caskie, City of Brooksville and seconded by Dot Hird, Seminole County. Motion carried unanimously.

**Secretary** - President Cindy Drake opened the floor to nominations for the seat of Secretary, hearing none, President Cindy Drake asked for a motion to close the nomination for Secretary. Motion was made by Mark Reynolds, City of Bradenton, and seconded by Jim Litterello, City of Cape Coral. Motion carried unanimously.

**Sergeant At Arms** - President Cindy Drake opened the floor to nominations for the seat of Sergeant At Arms, hearing none, President Cindy Drake asked for a motion to close the nomination for Sergeant At Arms. Motion was made by R. Sam Sullivan, Alachua County and seconded by Leslie Banta, St. Johns County. Motion carried unanimously.

President Cindy Drake asked the membership for a motion for the Secretary to cast a unanimous ballot for all unopposed candidates. Motion was made by Leslie Banta, St. Johns County, and seconded by Donna Wisniewski, Seminole County. Motion carried unanimously.

President Cindy Drake congratulated all candidates and opened the floor to the Candidates to address the membership.

The Annual Business Meeting was recessed at 8:32 a.m. on June 22, 2016.  
The Annual Business Meeting was reconvened at 11:15 a.m. on June 24, 2016.

Roll Call:

President, Cindy Drake

1<sup>st</sup> Vice President, Leslie Banta

2<sup>nd</sup> Vice President, Bill Van Horn  
3<sup>rd</sup> Vice President, Ken Jackson  
Sergeant-at-Arms, April Hartseil  
Treasurer, James Acosta  
Secretary, Lori Troxel  
Immediate Past President, R. Sam Sullivan  
Others Attending: Marilyn Crotty, IOG

F.A.C.E. Members in Attendance:

Marlene Broman- City of Altamonte Springs	Jacqueline Raes – Alachua County
Betty Beatty Hunter – Indian River County	Jim Litterello- Cape Coral
Pete Backhaul – City of Gainesville	Jeff Look – City of Gainesville
Mark Caskie - City of Brooksville	Donna Wisniewski – Seminole County
Carlos Maldonado – City of West Palm Beach	Jo Forti – Associate
Crystal Gibson – City of Palm Beach Gardens	Tom Allen – ICC
Liana Teague – Hernando County	John Frasca – City of West Palm Beach

5. **Reports -**

A. **Treasurer – James Acosta**

- a. **Proposed 2016-2017 Budget/Actual 2015-2016 Budget** - James Acosta presented a PowerPoint and went over the proposed budget income and the actual budget from the past year. James advised The Florida Association of Code Enforcement is doing well and did not have to use our reserve funds at all this year.
- b. **Proposed 2016/2017 Budget** – James Acosta went over our proposed budget of \$122,783.00 and discussed the line items in some detail. James Acosta disseminated copies of the proposed budget.

**Motion to approve the 2015/2016 Budget**

Donna Wisniewski                      Seconded:      Jeff Look

Motion carried unanimously

- B. **Board Recap** – Each Board member gave the membership a recap of their year, highlighting their accomplishments, and goals during their terms.

**C. Election Recap** – President Cindy Drake announced the election results were as follows:

For the office of Secretary:

Laura Jones – City of Palatka – 10 Votes

Jackie Raes – Alachua County – 23 Votes

Jim Litterello III – City of Cape Coral – 34 Votes

For the office of Sergeant At Arms:

April Hartseil – Highlands County – 58 Votes

Angelique Martinez – City of Palm Bay – 9 Votes

For the office of 2nd Vice President:

Jeffrey Look – City of Gainesville – 40 Votes

Dennis Bunt – Lake County – 27 Votes

The remaining seats Treasurer, 1<sup>st</sup> and 3<sup>rd</sup> Vice President, were unopposed and a unanimous ballot had been cast on Wednesday, June 22, 2016.

**D. Bob Hamilton Scholarship** – The winner of the Bob Hamilton scholarship was Daniel Garcia, City of Daytona Beach.

**6. Oath of Office** - Past President R. Sam Sullivan administered the Oath of Office to the newly elected 2016-2017 F.A.C.E. Board of Directors.

President – Leslie Banta

1st Vice President – Bill Van Horn

2nd Vice President – Jeff Look

3rd Vice President – Ken Jackson

Sergeant-at-Arms – April Hartseil

Secretary – Jim Litterello, III

Treasurer - James Acosta

Immediate Past President – Cindy Drake

Cindy Drake passed the gavel to President Leslie Banta. R. Sam Sullivan presented the past president's pin and Presidential Gold Card to Cindy Drake.

**Motion to adjourn 11:55 A.M.**

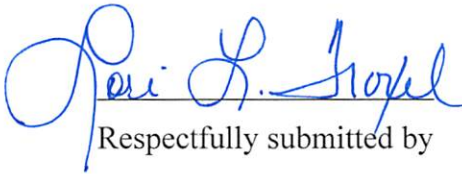
Jo Forti                      Second:              Donna Wisnewski

Motion carried unanimously

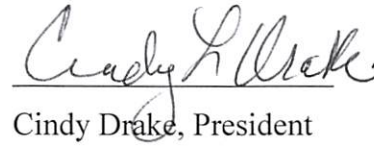
Attest:

Approved:

Florida Association of Code Enforcement

  
Respectfully submitted by

Lori L. Troxel, Secretary

  
Cindy Drake, President