

Florida Association of Code Enforcement, Inc.

MINUTES

Board of Directors Meeting

Monday, June 19, 2017

1:00p.m. - 5:00 p.m.

Tuesday, June 20, 2017

9:00 a.m. – 11:00 a.m.

Florida Hotel

1500 Sand Lake Rd

Orlando, FL 32809

(407) 859-1500

1. Call to Order at 1:20pm

2. Roll Call

Leslie Banta

Bill Van Horn

Jeff Look

Ken Jackson

April Hartseil

James Acosta

Jim Litterello

Cindy Drake

A quorum was present

Marilyn Crotty

3. Welcome Board/ visiting members – President

4. Approval of Agenda

MOTION to approve the Agenda by James Acosta, second by Jim Litterello

Motion CARRIED unanimously

5. Approval of Minutes

a. May 3-4, 2017 BOD Meeting Minutes postponed until 10:00am June 20, 2017

6. Membership Issues

7. Reports

A. President – Leslie Banta

a. General Comments

b. Strategic Plan assignment update: Improve BOD internal relations among members and chapters

B. Treasurer – James Acosta

- a. Current Budget
- b. 2017 Conference Budget update

MOTION to accept the Treasurer’s Report by Cindy Drake, second by Jeff Look.

Motion CARRIED unanimously.

C. Immediate Past President – Cindy Drake

- a. Immediate Past President Report

Cindy Drake reviewed the actions taken by the Nominations Committee to secure candidates for the election. The 2017 candidates for the Board of Directors are:

1st Vice President

April Hartseil, Highlands County

2nd Vice President

Jeff Look, City of Gainesville

Sylvia Wellon, Winter Park

3rd Vice President

Michael Hauserman, Palm Beach County

Dennis Bunt, Cocoa

Sergeant at Arms

Joe Petrick, Village of Tequesta

Treasurer

James Acosta, St. Johns County

Secretary

Dorothy Hird, Seminole County

Cindy Drake, Village of Wellington

- b. Strategic Plan assignment update: Improve BOD internal relations among members and chapters

Cindy reviewed efforts taken to meet this goal. She and Leslie Banta have scheduled a Chapter Leadership meeting on Wednesday at 4:00PM, following voting. Marilyn Crotty will attend to explain how future conference sites are selected.

D. IOG – Marilyn Crotty

- a. IOG – General Comments

Marilyn Crotty advised Susan Pruchniki's husband continues to experience medical issues that take her from the office.

MOTION by Jeff Look, second by April Hartseil to send a living bouquet to Susan at a cost not to exceed \$75. Bill Van Horn will place the order.

Motion CARRIED unanimously

Marilyn advised Mari Raines has accepted a full time position at the University. This will not interfere with her prior commitment to perform the subject area expert re-writes of the Fundamentals class materials.

- b. 2017 Conference

- c. 2019 Conference Location Update – postponed until the Post Conference BOD meeting.

- E. 1st Vice President – Bill Van Horn

- a. 2017 Program Committee Update

Bill and his committee have prepared for the conference and he expects the event to run smoothly.

- F. 2nd Vice President – Jeff Look

- a. Certification Committee Update

The Certification Committee continues to work on the project that will result in all certification class materials utilizing the same format. They have contracted with Mari Raines to accomplish this task.

- b. Webinars

International Code Council has over 300 webinars. The Committee must review the available webinars and determine those that are suited to Code Enforcement.

- c. Strategic Plan assignment update: Provide 3 webinars this year

- G. 3rd Vice President – Ken Jackson

- a. Membership Committee Update

Ken Jackson reports he has received about 200 responses to the survey he sent out. The information will be forwarded to the next 3rd VP.

b. Strategic Plan assignment update: Explore Membership Benefits

H. Sergeant-at-Arms - April Hartseil

a. Legislative Committee Update

b. Bylaws Amendments

c. Strategic Plan assignment update: Inform and educate members about legislative issues affecting code enforcement

I. Webmaster- Liana Teague

J. Metisentry Liaison- Mark Caskie

a. Enhanced automation of the Recertification Process

Automation of the Recertification Process is complete.

K. Historian- Lori Troxel

L. Secretary – Jim Litterello

a. Strategic Plan assignment Update: Establish PIO position

After discussion, the Board decided the responsibilities envisioned for this position will be assigned to the 3rd Vice President. They will include responding to e-mail sent to “Code Guy” and monitoring the Forum.

8. Old Business

9. New Business

The meeting recessed until 10:00am Tuesday June 20, 2017 to accept the minutes of the May 3-4, 2017

Tuesday June 20, 2017

10. Call to Order at 10:20am

11. Roll Call

Leslie Banta

Bill Van Horn

Jeff Look

Ken Jackson
April Hartseil
James Acosta
Jim Litterello
Cindy Drake

A quorum was present

Marilyn Crotty

12. Approval of Minutes

May 3-4, 2017 BOD Meeting Minutes

MOTION to approve the minutes of the May 3-4, 2017 BOD Meeting by Bill VanHorn, second by April Hartseil

Motion CARRIED unanimously.

Jeff Look reminded the BOD that we intended to discuss the decision allowing the candidates to use the Conference APP to promote their candidacy. Discussion ensued.

The meeting adjourned at 11:45am

Respectfully submitted by:

Leslie Banta, President