

**P.A.C.E. Meeting
January 8, 2020 Minutes**

330 West Church Street, 2nd Floor OED Room, Bartow

The Polk County Code Enforcement meeting was called to order with the Pledge of Allegiance at 9:00 a.m. led by Tom Mulvaney, President at 330 West Church St, 2nd Floor OED Room, Bartow. Board Members present were Tom Mulvaney, President, and Lisa Harris, Secretary. Rebekah Ellerbrock, Treasurer absent. No Vice President.

Tom Mulvaney, President introduced the Speaker, Stewart Holley, Founder, Vialok. Mr. Stewart Holley is an 18-year veteran and experienced military intelligence professional. He is an expert in mobile device exploitation and protection. In 2016, Mr. Holley founded Vialok, a secure mobile messaging platform which is currently being used in the private and public sector. His topic: Intro to Cyber Fraud – Information for Code Enforcement officials. He spoke about the ability to protect information systems from impairment or even theft. He also spoke about and displayed the implementing effective security measures. Mr. Holley helped us to understand different types of malware and security breaches, to know the types of cyberattacks to look out for and to know the most common prevention methods.

Tom Mulvaney, President called for a break at 10:10 a.m. The meeting was called back to order at 10:20 a.m.

Approval of Minutes

The October 9, 2019 Minutes were presented by Lisa Harris. She mentioned that she would need to amend these minutes once she obtained the City of Lakeland's new code enforcement officers. A motion was made by Steve Shifley to accept the October 9, 2019 minutes once Lisa Harris, Secretary made the necessary corrections to the City of Lakeland code officer's names being added. Motion was second by Denise Barnes. Lisa Harris, Secretary did ask if the January 8, 2020 minutes could be approved at this meeting so the Board can present them at the bank to move forward with financial transactions. Steve Shifley stated they will have to be approved before anything could happen. He stated that Sanyqua Marshall will have to help Rebekah Ellerbrock with all transactions until the January 8, 2020 minutes have been approved.

Treasurer Report

Tom Mulvaney, President announced that Rebekah Ellerbrock, Treasurer was out sick and the Treasurer's Report will be tables until the February 12, 2020 PACE Meeting.

Vice – President Report

Tom Mulvaney, President stated since there is no Vice President there is nothing to report. What he has he will address under President's Report.

President's Report

Tom Mulvaney, President stated he will do the best he can as acting President. However, at this time there was no report so he would move on to the Announcements.

Announcements

- Polk County welcomes Steven Cote and Susel Celarek as official County Code Enforcement Officers.
- Welcome back to Mick Groff
- Congratulations to Robert (Mike) Plavchak for his promotion to Code Investigator Field Supervisor

Old Business

- Lisa Harris stated if there were any members who wanted a physical Certificate to email her and she will provide them with one.
- Tom Mulvaney inquired about the thank you cards and the \$25.00 gift card for Seminar Speakers. A motion was made by Steve Shifley to accept sending a thank you card and a \$25.00 gift certificate to the Seminar Speaker and second by Autumn Fenton.
- Tom Mulvaney inquired with the members regarding the Certificates and \$25.00 gift cards for outgoing board members. Tom stated the board positions are a voluntary position and recognition should be by Certificates only. He opened the floor for discussion. After discussion, a motion was made by Steve Shifley to present Certificates only to outgoing Board members and second by Dwight Turcol. A question came up about David Anders becoming President and then not being able to serve because of a promotion. It was unclear as to how that would be handled. He would get a Certificate for serving as Vice President but because he didn't have the opportunity to be the President for this current year he would not receive a Certificate. Steve Shifley amended his motion to state: at the exit of their service they would receive a Certificate and second by Fany Lozano.

New Business

- Tom Mulvaney, President reminded everyone that David Anders, President made an announcement of his promotion and would not be able to serve. Steve Shifley nominated Grace Malpartida, Haines City Code Officer to become the Vice-President for the PACE Organization. Grace Malpartida accepted the position. The nomination vote passed with a majority. Welcome Grace Malpartida as our Vice-President.
- Mike Plavchak thought this month's speaker was outstanding and mentioned when it concerns important information the speaker should be allowed to conduct a presentation for at least (2) hours. It was noted that Mr. Holley did comment that his usual training lasts at least (4 – 4 ½) hours. Lisa Harris and another member recommended we reach out to him to teach at the yearly seminar.
- It was asked that the Speaker Bio from January 8, 2020 meeting be emailed to all members. Lisa Harris stated she would do that.

Next Month's Meeting

Next month's meeting will be held at Polk City, Donald Bronson Community Ctr, 124 Bronson Trail. Inv. Melanie McVay will email Lisa Harris direction maps to distribute.

Adjournment

There being no further business to discuss, a motion to adjourn the meeting was made by Tom Mulvaney at 10:37 a.m.

Respectfully Submitted,
Lisa Harris

Tom Mulvaney, President _____