

FLORIDA ASSOCIATION OF CODE ENFORCEMENT INC.
MINUTES
BOARD OF DIRECTORS MEETING
12443 Research Pkwy, Ste. 402
Orlando, FL 32826-3282
Friday, February 1, 2019
8:30 AM – 12:00 PM

Minutes were taken by 1st Vice President Cindy Drake on Friday February 1, 2019.

The meeting was called to order at 8:39AM.

Roll Call:

April Hartseil	present
Cindy Drake	present
Michael Hauserman	present
Mitch Posner	present
Michelle Forstrom	present
Sam Sullivan	excused
Dorothy Hird	excused
Bill Van Horn	excused
Mari Rains	John Scott Daily Institute of Government

Welcome visiting member **Dave Shifley** for the **Polk Association of Code Enforcement**.

Dave provided the Board with copies of the Associations proposed by-law amendments. The territory is updated to include Polk and Hardee Counties, striking Highlands, Pasco and Hillsborough Counties as these counties are within the boundaries of other Chapters. April Hartseil suggested they keep Highlands County jurisdictions and ask them to participate. They have not participated in SWACE in some time due to the move to the coast as the center for training and meetings. The last meeting she attended was a ~~12-hour~~ long day. Other items are addressed in Articles IV Officers and Executive Board Section 3 Terms of Office and Section 4 Duties of Officers, V Section 2 Vacancies and IX Scholarship was added to set forth the conditions associated with the award of scholarships to the F.A.C.E. conference.

Dave brought it to our attention Hardee County has been part of PACE from establishment. It is shown on the F.A.C.E. Chapter Map as not in any Chapter. This will be remedied on the Chapter Map. Dave will include Highlands County. They will be represented on the map with a hatch mark or some way of showing them as affiliated with both Chapters.

Membership Chair will contact Matt Leibfried, Chief Code Official, City of Ocala (352.629.8309) about establishing/joining a Chapter for Ocala/Marion Co.

Treasurer Michelle Forstrom

The financial reports were presented and reviewed. Cindy Drake advise the \$5000.00 budget for Program Committee travel has been exhausted, \$291.76 over budget, expected expenditure for a 1 day committee meeting at IOG on May 8th \$1500.00. The meeting at the venue is always expensive. April also had a budget shortfall in the same line item. Provided we accept the proposed contract for Westin Cape Coral, sleeping rooms for the venue visit are comped. This will save about \$1200-\$1500. Please adjust the 2019-2020 budget to reflect an increase in the Program Committee travel line from \$5000 to \$6000.

In light of the discovery of fees higher than expected paid to the University the BOD will need to decide how to recover these funds. It is the **CONSENSUS OF THE BOARD** a **Budget Workshop** will be scheduled the **morning of May 9, 2019**. It is the desire of the Board to have the Bookkeeper present at this workshop. This workshop is critical to prudent financial decisions with input from all perspectives. **Each BOD Member, please make every effort to attend all sessions of both days of the May 9 and 10, 2019 agenda.**

Break 10:10-10:15am

Sergeant at Arms, Mitch Posner

Currently the Legislative Committee is keeping watch on the 911 operator high risk employee designation bill.

They have Senate commitment to propose a bill for Code Enforcement next year. April Hartseil advised we need to be ready to provide data regarding the number of jurisdictions affected and the cost of conversion.

10:20am Mary Sneed, Board Attorney arrived.

April Hartseil provided a spreadsheet template for jurisdictions by county including each city within the particular county.

Short Term Rental Regulation is the Florida League of Cities number one priority for 2019. There is no bill yet but if one is presented we will likely support it.

Local Decision making regarding the distribution of Medical Marijuana is sure to be considered. No bill yet.

Recovery Residence / group home regulation is likely to be considered. No bill yet.

Cindy Drake reports she expects to have breakout classes for Short Term Rental enforcement and Recovery Residence regulation. Mary Sneed will be speaking on these topics and more for Hot Topics in the Legal Arena during General Session.

The Legislative and Judicial Committee was asked to look at term limits considering the June 2018 amendment to term lengths adopted.

MOTION by Mitch Posner, second by Michael Hauserman to direct the Legislative and Judicial Committee to draft the following amendments to the By-Laws and prepare for presentation to the membership for approval:

Article IV. Officers and Board of Directors Section 3. Terms of Office. b. to provide consistency by making 2nd Vice President, 3rd Vice President, Sergeant at Arms, Treasurer and Secretary terms limited to 2 consecutive terms at 2 years each, second by Michael Hauserman.

The Motion CARRIED Unanimously.

Discussion determined there are additional by-law amendments to be considered.

MOTION by Mitch Posner, second by Michael Hauserman to direct the Legislative and Judicial Committee to draft the following amendments to the By-Laws and prepare for presentation to the membership for approval:

Update the Organizational Values on page 3 to reflect the changes made for Strategic Planning.

Article V. Nomination and Election of Officers; Vacancies in Office Section 1a. Nomination of Officers change the word appoint to ***approve*** a nominating committee consisting of ***the Immediate Past President, as Chair and two additional active members...***

Article VII Committees Section 1. Appointments add Nomination Committee to the second sentence. Section 3. Add a description of a Nomination Committee.

The Motion CARRIED Unanimously.

The following topic was considered in Executive Session and therefore is not included within the published minutes however; minutes were taken and will be preserved in the record.

It is the responsibility of the Sergeant at Arms, as Chair of the Legislative and Judicial Committee, to advise the Board of matters concerning application of the By-Laws. In that capacity Mitch Posner called attention to **Article IV. Officers and Board of Directors Section 2. d.** "Failure of a Board member to attend at least 2/3 of scheduled board meetings for at least 2/3 of the duration of such meetings shall be deemed abandonment of office which shall result in a vacancy to be filled as set forth above. In addition, an abandonment of office shall occur if a Board Member: (1) Fails to communicate with, or to respond to communications from, another Board Member pertaining to F.A.C.E. business; or (2) is absent from the state of Florida for an extended period of time (in excess of ninety (90) days); otherwise fails to perform the duties of the office as set forth in these By-Laws. The Board shall. By majority vote, make a specific finding that one or more of the above conditions has occurred. Upon that majority vote, an abandonment of office shall be deemed to exist which shall then constitute a vacancy to be filled as set forth above."

Historian Lori Troxel asks that the original article released in 2017 be republished in the February interface. She will work on more for May and conference.

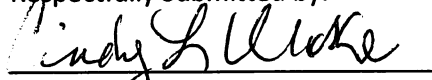
April Hartseil advises she has been trying to set up demos of three companies that provide CRM options, and would like Mari to schedule Go To Meetings for late February.

She would like to hold 1 hour Go To Meetings in March and April to address any Board business.

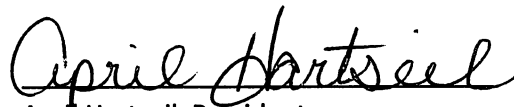
Mari Rains will send out Doodle Polls to set dates and times.

Motion to Adjourn at 12:00 PM by Mitch Posner, second by Michelle Forstrom.

Respectfully Submitted by:



Cindy Drake for Dorothy Hird



April Hartseil, President