

**FLORIDA ASSOCIATION OF CODE ENFORCEMENT
BOARD OF DIRECTORS MEETING
June 22, 2012
MINUTES**

PGA National Resort and Spa
400 Avenue of the Champions
Palm Beach Gardens, FL 33418

1. Regular Session - Call to Order

President Jim Dehne called the meeting of the Florida Association of Code Enforcement Board of Directors to order at 1:00pm.

2. Roll Call

Roll call administered by Cindy Drake, Secretary.

Present:

Jim Dehne, President
Michael Titmus, 1st Vice President
Mike Donovan, 2nd Vice President
Jennifer Baker, 3rd Vice President
James Acosta, Treasurer
Sam Sullivan, Sergeant at Arms
Cindy Drake, Secretary
Mark Caskie, Immediate Past President

Quorum present.

Others present:

Marilyn Crotty, John Scott Daily Florida Institute of Government
Bob Hamilton, F.A.C.E. Attorney

Visiting Members:

Donna Wisniewski, Seminole County Sherriff's Office
Scott Maxwell, City of Lake Worth
Ed de Jesus, Palm Beach County

3. Approval of Agenda

Motion to approve Agenda:

R. Sam Sullivan Second: Mark Caskie

Motion carried unanimously 8-0

4. Welcome Visiting Members

Visiting Members:

Donna Wisniewski, Seminole County Sherriff's Office

Scott Maxwell, City of Lake Worth

5. Opening Comments **President Jim Dehne**

Jim welcomed and congratulated the new Board members. He is looking forward to this next year.

6. Membership Issues

a. Scott Maxwell, City of Lake Worth

Executive Session

Motion to continue consideration of this appeal to the August Board meeting

James Acosta Second: R. Sam Sullivan

Motion carried unanimously 8-0

7. Reports

A. Treasurer James Acosta

James needs Mike & Michael's SS and DL to order credit cards.

Michael Titmus will go to a Wells Fargo branch to sign the signature cards necessary to be a signatory on the checking account.

Be sure to forward receipts from credit card use to James.

There are 5 board seats with term limited members. The new Treasurer will need to be able to hit the road running.

If there is interest in changing the by-laws to allow longer terms of service, the Legislative Committee will have to develop a proposal.

Jim Dehne believes changes need to be considered because there seems to be a lack of people willing or able to serve.

James will develop the Board Member contact list.

B. Institute of Government – Marilyn Crotty

a. IOG

The management of the Seminar went well. There was exceptional support from the AV staff. There were some food complaints.

The IOG is down one staff member. The position will be filled. Marilyn asks the Board to be patient during the training period of the new staff member. Susan will be on vacation until July 6th. Marilyn will be on vacation July 8th through July 15th.

Preliminary reports on the Seminar are expected by the August Board meeting.

2014 will be the 25th Anniversary of F.A.C.E. Helms-Brisco will identify sites for the Board's consideration. Their services are paid for by the resort. They will review the contract and make suggestions before it is signed. Mark suggests we not wait until August to start the process.

Motion to seek locations along the I-4 corridor for the 2014 Training Seminar

Mark Caskie

Second:

Mike Donovan

Motion carried unanimously 8-0

C. 1st Vice President – Michael Titmus

Michael is open to suggestions. He has not served on a Program Committee. He thought this Seminar went smoothly.

Mark suggested Michael get his committee established as soon as possible so they can have an agenda and solid plan by February.

Marilyn suggested aiming for September for the first committee meeting. They should be identifying and contacting sponsors and vendors right away.

Jim will follow up with PTI regarding the sponsor fee not yet received.

D. 2nd Vice President – Mike Donovan

Mike has identified potential committee members. He will e-mail the names to Jim. Marilyn advised the committee chairs to consider commitment and diversity in areas of the state represented for prospective committee members. It's a good idea to use some seasoned members as well as bringing in fresh faces.

E. 3rd Vice President – Jen Baker

Jen and the Membership Committee will continue to develop new membership.

Please provide articles for the next Interface to Jen, Michelle and Jim by Wednesday June 27th.

A photo of Michael Titmus is needed for Interface and the web site.

Donna Wisniewski and Mark Caskie will forward photos from the seminar.

Jim Dehne will write an article re-capping the seminar.

Jen will send out a calendar of the deadlines for Interface.

Michael Titmus spoke to a Fire Inspector who advised we need to reach out to Fire Inspectors as they need continuing ed hours and F.A.C.E. approved classes are traditionally accepted. Sam will provide Jen with a list of jurisdictions to contact.

F. Sergeant at Arms – Sam Sullivan

The lobbying plan will continue. David Shepp will attend the August Board Meeting.

The committee will pursue a glitch bill to correct the unintended consequences of SB704.

Sam expects to hold some of the committee meetings by e-mail.

David will be providing more legislative updates.

The suspension policy will be ready for review and approval at the August Board meeting.

Sam plans to look at the by-laws and consider revising term limits.

G. Secretary – Cindy Drake

Election results for the office of 1st Vice President:

Hector Garcia	16
Michael Titmus	55

Michael Titmus is the 1st Vice President for 2012/2013

H. Past President – Mark Caskie

Mark will form a nominations committee right away. He will provide a prospective candidates report at each Board meeting. We all need to be actively looking for members who are willing and able to run for office.

Ken Jackson, Palm Beach County, is interested in running for 3rd Vice President.

Mark compiled a list of things we said we would do, but may not have. The items were reviewed. Mark reminded the Board that it is important we remember to follow through with assigned tasks.

Mark will send letters to the suspended members within the next couple of weeks. He will also work on developing a brochure for distribution at the Florida League of Cities Conference in August.

The Web-Master needs to update the F.A.C.E. e-mail addresses. All Board Members need to check those mail boxes regularly.

I. President Jim Dehne

Calendar of Board Meetings:

August 10 & 11, 2012 at IOG offices, The Strategic Plan workshop will be Friday morning. The Board Meeting will be Friday afternoon and Saturday morning.

December 14, 2012 we may be able to look at hotels for the 2014 Training Seminar, if not we will have a 1 day meeting. Location to be determined

February 2013 the Board would like to go to Tallahassee. Sam will check with David to find out when we can go. He will send e-mail to decide.

Marilyn advised the FSU-IOG would probably have a room available to hold the Board Meeting.

May 3, 2013 location to be determined - Jen will see if she can find a Chapter to host.

June 24, 2013 Pre-seminar meeting Hilton Daytona Beach Oceanfront Resort

The Board discussed the current Training Seminar format of Tuesday through Friday. It is the consensus of the Board to continue this format. The Program Committee will consider scheduling part 2 of the business meeting first thing Friday morning,, before the last training session.

Send Jim your committee member names.

J. Historian – Donna Wisniewski

Donna asked Jen to send her the deadlines for Interface articles. She will submit articles.

K. Old Business

Marilyn advised certificate blanks have been printed with the wrong color borders. Marilyn will find out if it was a printer's error. If so Susan will tell them to re-print. If the error is an IOG error, they will pay for re-printing. It is the consensus of the Board not to worry about it and use these certificates.

L. New Business

Jim asked if the President's attendance to the A.A.C.E. conference is necessary.

There are F.A.C.E. members on the Board as well as on committees.

Mark feels it is a good opportunity to interact with other state presidents.

A.A.C.E. can use our support.

Jen expressed the concern that the trip to Tallahassee will be expensive. Maybe we should consider skipping the A.A.C.E. conference to save money.

Donna advised many state associations look to F.A.C.E. as a premier association.

One of the events is a State Representative's Meeting. 1 representative from each state is included.

Sam feels it is a good conference. He asked if one of the F.A.C.E. members attending could be named an ambassador.

Mark supports the A.A.C.E. conference. He believes it's worth the cost.

Bob Hamilton suggested we could skip one year in an effort to conserve funds but not have it set a precedent.

Motion to not send the President to the A.A.C.E. conference this year

Jen Baker

Second:

Mike Donovan

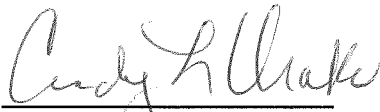
Motion carried 7-1

The meeting was adjourned at 3:00PM

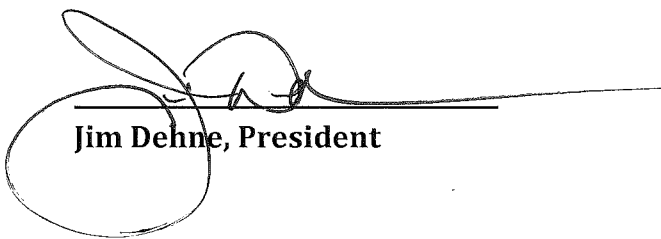
Attest:

Approved:

Florida Association of Code Enforcement



Respectfully submitted by
Cindy L. Drake, Secretary



Jim Dehne, President