

1 **FLORIDA ASSOCIATION OF CODE ENFORCEMENT**
 2 **2011 ANNUAL BUSINESS MEETING**

3 **MINUTES**
 4 (APPROVED)

5 June 21, 2011 -- June 24, 2011

6 Buena Vista Palace Hotel and Spa
 7 1900 East Buena Vista Dr.
 8 Orlando, FL 32830

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 12 1. Call to Order

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 14 President Frank Cassidy called the 2011 Annual Business meeting of the Florida
 15 Association of Code Enforcement to Order at 8:15 a.m.

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 17 2. Roll Call

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|-------------|-------------------|--------------------------------|
| 18 Present: | 19 Frank Cassidy | President |
| | 20 Mark Caskie | 1 st Vice President |
| | 21 Jim Dehne | 2 nd Vice President |
| | 22 Joe Fenton | 3 rd Vice President |
| | 23 Shawn O'Rourke | Secretary |
| | 24 James Acosta | Treasurer |
| | 25 Deborah Leigh | Sergeant at Arms |
| | 26 Terry Suggs | Past-President |

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 28 3. Announcements:

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 30 **President, Frank Cassidy**

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 32 Frank welcomed the membership and gave the State of the Association address.

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 34 **Treasurer, James Acosta**

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 36 James presented the annual budget to the membership as discussed at the June
 37 20, 2011 Board meeting.

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 39 **Sergeant-at-Arms, Debbi Leigh**

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 41 Debbi explained the voting procedures to the membership as outlined in the By-
 42 Laws.

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 44 **Past President, Terry Suggs**

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 46 Terry informed the membership that the slate of candidates is as follows:

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 48 1st Vice President: Jim Dehne, City of Lakeland

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2nd Vice President: Jeff Look, City of Gainesville

3rd Vice President: Jennifer Baker, Collier County

Secretary: Cindy Drake, Town of Wellington

Treasurer: James Acosta, St. Johns County

Sergeant-at-Arms: No Candidates

Frank Cassidy as current President will become Past President.
Mark Caskie as current 1st Vice President will become President.

Frank opened the floor for nominations for 1st Vice President. Hearing none, nominations were closed.

MOTION to close the nominations for 1st Vice President by James Acosta, St. Johns County SECONDED by Debbi Leigh, Seminole County Sheriff's Office.

MOTION CARRIED unanimously.

Frank opened the floor for nominations for 2nd Vice President. Hearing none, nominations were closed.

MOTION to close the nominations for 2nd Vice President by James Acosta, St. Johns County SECONDED by Cindy Diemer, Town of Lady Lake.

MOTION CARRIED unanimously.

Frank opened the floor for nominations for 3rd Vice President. Hearing none, nominations were closed.

MOTION to close the nominations for 3rd Vice President by Mike Donovan, City of Palm Coast SECONDED by Ed Jesus.

MOTION CARRIED unanimously.

Frank opened the floor for nominations for Secretary. Hearing none, nominations were closed.

MOTION to close the nominations for Secretary by Donna Wisniewski, Seminole County Sheriff's Office SECONDED by Joe Fenton, Manatee County.

MOTION CARRIED unanimously.

1 Frank opened the floor for nominations for Treasurer.

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3 **MOTION to close the nominations for Treasurer by Donna Wisniewski,**
4 **Seminole County Sheriff's Office SECONDED by Scott Hair, Bay County.**

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6 **MOTION CARRIED unanimously.**

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8 Frank opened the floor for nominations for Sergeant-at-Arms.

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10 Debbi Leigh, Seminole County Sheriff's Office nominated Sam Sullivan, Alachua
11 County for the Office of Sergeant-at-Arms, Sandra Callow seconded the
12 nomination.

13

14 **MOTION to close the nominations for Sergeant-at-Arms by Joe Fenton,**
15 **Manatee County SECONDED by Rick Wolfe, Alachua County.**

16

17 **MOTION CARRIED unanimously.**

18

19 Frank asked the Secretary to cast a unanimous ballot for the unopposed offices
20 of 1st Vice President, Jim Dehne; 2nd Vice President, Jeff Look; 3rd Vice
21 President, Jennifer Baker; Secretary, Cindy Drake; Treasurer, James Acosta;
22 and Sergeant-at-Arms, Sam Sullivan.

23

24 **MOTION to accept the unanimous ballot for all Offices by acclamation by**
25 **Mark Caskie, City of Brooksville SECONDED by Joe Fenton, Manatee**
26 **County.**

27

28 **MOTION CARRIED unanimously.**

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30 President, Frank Cassidy declared these nominees into office by acclamation.

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32 **The 2011 Annual Business Meeting was recessed at 8:38 a.m. to reconvene**
33 **on Friday June 24, 2011 at 11:15 a.m.**

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35 **The 2011 Annual Business Meeting reconvened Friday June 24, 2011 at**
36 **11:17 a.m.**

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38 4. Roll Call

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40 Present:

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|----------------|--------------------------------|
| Frank Cassidy | President |
| Mark Caskie | 1 st Vice President |
| Jim Dehne | 2 nd Vice President |
| Joe Fenton | 3 rd Vice President |
| Shawn O'Rourke | Secretary |
| James Acosta | Treasurer |
| Debbi Leigh | Sergeant-at-Arms, 11:20 a.m. |
| Terry Suggs | Past President, 11:20 a.m. |

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Question from the floor regarding the fund balance. James explained the fund balance terminology.

MOTION to accept the report and proposed budget by Mike Donovan, City of Palm Coast SECONDED by Donna Wisniewski, Seminole County Sheriff's Office.

MOTION CARRIED unanimously.

5. Report of Officers

1st Vice President, Mark Caskie

Mark thanked all involved for a successful conference.

Sergeant-at-Arms, Debbi Leigh

Debbi thanked the Board and membership for their support.

3rd Vice President, Joe Fenton

Joe noted that F.A.C.E. currently had over 1,600 members and that a new Chapter in South Florida was formed this year.

President, Frank Cassidy

Frank thanked the Board for all their work this year. He also thanked Joe and Shawn for filling open Board positions and thanked Mark and his committee for a successful conference.

2nd Vice President, Jim Dehne

Jim noted that he lowered his committee from six to four committee members to save money but was unable to finish all the committee had hoped to.

Secretary, Shawn O'Rourke

Shawn thanked the Board for the opportunity to serve and the opportunity to chair the Single Fee Committee.

Past President, Terry Suggs

Terry thanked the Board, Marilyn, Bob and James for their work and thanked the membership for the opportunity to serve.

Treasurer, James Acosta

1 James requested that Board members leaving the Board return their credit cards.
2 He also asked the Board if the current credit card limits were sufficient.

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4 6. New Business

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6 Debbi Leigh requested that the Board look at terms of office.

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8 Shawn asked the Board to give Hector Garcia the same consideration as Bob
9 Gasper for the work he did as 3rd Vice President.

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11 Terry stated that new membership needs to be focused on.

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13 7. Old Business

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15 No old business.

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17 8. Installation of Officers

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19 Mark Caskie, President
20 Jim Dehne, 1st Vice President
21 Jeff Look, 2nd Vice President
22 Jennifer Baker, 3rd Vice President
23 Cindy Drake, Secretary
24 James Acosta, Treasurer
25 Sam Sullivan, Sergeant-at-Arms
26 Frank Cassidy, Past President

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28 Terry Suggs administered the Oath of Office to the 2011/2012 Board of Directors.

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30 Frank Cassidy passed the gavel to new President Mark Caskie.

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32 Terry Suggs presented Frank Cassidy with the Past President's pin.

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34 With no further business, Mark adjourned the meeting at 11:48 a.m.

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36 Attest:

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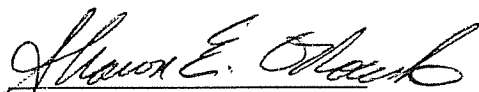
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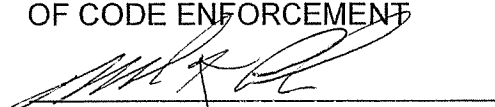
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Respectfully submitted by
Shawn O'Rourke, Secretary

APPROVED:
FLORIDA ASSOCIATION
OF CODE ENFORCEMENT



Mark Caskie, President