

# INTERFACE



## FLORIDA ASSOCIATION OF CODE ENFORCEMENT INC.

www.face-online.org

### 2010 - 2011 BOARD OF DIRECTORS

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**Terry Suggs**  
Alachua County

*Next Board Meeting:*  
June 20, 2011  
Lake Buena Vista, FL



### **PRESIDENT'S MESSAGE** Frank Cassidy

Welcome to the May issue of Interface.

We had our board meeting on May 6<sup>th</sup> and 7<sup>th</sup> in Orlando at the Comfort Suites on Major Blvd. Unfortunately, the IOG facilities were not available as all of the hotels in the area were booked because of graduation events.

Our Board continues to work through our strategic plan and since this year is quickly drawing to a close, we are making every effort to ensure the next Board has a good foundation to continue the work of F.A.C.E. Part of the Education and Training Seminar will provide information to you the members about our well-being, our plans for the future, our accomplishments of the past year, and our fiscal health. For now, let's suffice it to say we are healthy and facing the demands this economy brings upon us, and with the memberships needs our top priority.

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Your committees continue their hard work. The program committee is coming down the home stretch with their seminar. This year appears to be another great experience. Remember that the value of the seminar is not limited to the sessions offered but goes well into building friendships and relationships with other jurisdictions and fellow code enforcement professionals. In understanding the financial struggles we are all facing, I look forward to seeing as many of you there as possible.

Jim Dehne and his committee have worked hard at updating our training courses. Unfortunately the volume of work and the challenges of maintaining quality educational programs have proven a test to time. I am confident that the next 2<sup>nd</sup> Vice President will continue Jim's committee's efforts next year.

Membership will be another challenge next year as in years past given the economy and the reductions in force throughout the State. Joe Fenton has worked hard to maintain the gains of membership, and is ready to hand the reigns over to the new 3<sup>rd</sup> Vice president next year. This position will need to be creative in approaching new membership challenges and making membership work for you. Thank you, Joe for taking over midyear and continuing the efforts of your committee.

The Legislative Committee has been busy these past few months with a very active legislative session. We are proud to that our association has been asked several times for input and suggestions on new legislation; worked closely with the Florida League of Cities, and has provided updates throughout the session. All in all we were very well represented and our thoughts were valued.

James Acosta, your Treasurer continues to work hard with our finances ensuring that F.A.C.E. stays within our budget and remains solvent. He again will be presenting a budget report at the conference and will be available for any questions on F.A.C.E.'s finances.

The single fee proposal has been finalized and will take effect this October. There will be presentations at the conference but in short, this saves members money and it streamlines the system, removing the confusion of recertification and membership payments. Thank you Shawn O'Rourke!

And finally, the Past President, Terry Suggs has worked hard at getting a full slate of candidates for our election. We are proud to say that we have a candidate for every position once again.

We continue to work hard at making F.A.C.E. work for you, the members. If you have questions, let me know and I will do my best to provide the answers.

As always, I encourage and solicit any and all feedback on training and the F.A.C.E. courses- training is the backbone of F.A.C.E., so we all need to be involved. Please contact me with suggestions, questions, ideas, and feedback- thank you!

Keep training, be safe and see you at this year's Education and Training Seminar, "22 Years a Changing Scene."

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## NEWS FROM THE BOARD



### 1ST VICE PRESIDENT *Mark Caskie*

The excitement is building and I would like to remind you to check out the website for our upcoming Education and Training Seminar at [www.ioq.ucf.edu/face](http://www.ioq.ucf.edu/face) . There you will find a link for the course registration site and the Buena Vista Palace Hotel and Spa registration site. There is still time for on time registration. The fee was held to last year's price of \$315.00 for members who register by May 27<sup>th</sup>. The Hotel fee has been reduced this year to \$90.00 per night. Hotel block rate also ends May 27<sup>th</sup> so book your rooms now! Hope to see you there!

This year's theme, 22 Years – A Changing Scene, has been fun to work with and although the décor will have an old time movie look, the course work is designed to help you in a modern code enforcement world where change is constant, your workload has most likely increased, and undoubtedly, your scope of work may include new challenges.

The major change this year is the timing with the classes starting on Tuesday after noon and ending Friday morning. Registration will open at 11:00 on Tuesday with the first class starting at 1:00. Remember if you come in on Tuesday, hotel rooms are not ready until 4:00.

Voting? Please make sure you follow directions on the Delegate Form and send it in so our Sgt-at-Arms can be ready for Election Day. Because of this timing shift, the Election for the new Board of Directors will be held Thursday afternoon from 3:30-4:30. This will be followed by the Awards Dinner at 7:00PM. Voting delegate forms are available in the INTERFACE.

Please sign up early and select your courses. Registration will only be online and will allow you to pay by credit card or an invoice can be sent to you. You must select classes when you sign-up, but you can change the classes later if you change your mind. Class selection changes will be allowed until June 13<sup>th</sup>.

F.A.C.E. Awarded 31 Scholarships this year to cover the cost of the Seminar registration fee. By the time this is out to you, those members should already have been notified, so congratulations and welcome to the seminar.

Our event this year is brought to you in part from donations from our friends both locally and nationally. Here is a list of confirmed sponsors and vendors to date: Look for their ads and be sure to visit them while you're in Orlando.

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**A&M RECOVERY SERVICES, INC.**

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**NAMFS (The National Association of Mortgage Field Services)**  
will also be providing our name badge holders this year in addition to their sponsorship

If you know of any companies or organizations wishing to help sponsor our event or wishing to be vendors, please direct them to our education and training seminar website where they can click on the Sponsors page and find all the info and forms.

**SECOND VICE PRESIDENT**

*Jim Dehne*

We are now just a few short weeks away from our Annual Education and Training Seminar. It has been a pleasure serving you for the past two years as your 2<sup>nd</sup> Vice President. I would like to thank this year's Certification Committee, Gwyn Herstein (City of Daytona Beach Shores), Mike Titmuss (City of Fort Myers), Jeff Look (City of Gainesville), and Shenoy Raghuraj (Palm Beach County). They worked hard for you all year long reviewing CEH requests, Legal Issue topics, and working on the update of the Administrative Aspects certification course. Gwyn continues to be the point of contact for the Trainers Program, which has really taken off this year. They have accomplished all of this, even with fewer members, so we could be more fiscally responsible to our membership. I would also like to thank Marilyn Crotty and Susan Pruchnicki from the IOG at UCF. They have been great to work with and have always been there with answers to my questions. But most of all I would like to thank you, the membership, for the confidence you have shown in me to be a part of this board to help make decisions to keep our Association current and moving forward. I hope to see all of you in Orlando next month. Please remember, Train and be Safe!

**THIRD VICE PRESIDENT**

*Joe Fenton*

The year is ending and, as expected, the membership numbers are down from last year. We know that this is caused by the budget cuts that we are all experiencing; however, I am hopeful that the economy will start to turn on a positive note soon and we will see our membership rise again, to where it once was.

With the help of our Sergeant at Arms, Debbi Leigh, and her Legislative Committee, we were able to complete the chapter policy, thank you Deb and the Legislative Committee. The seminar is also right around the corner and I know that 1<sup>st</sup> Vice President, Mark Caskie has planned a great experience for us. I look forward to seeing as many of you there as possible.

Finally, I would like to say thank you once more to the Board for having me. I enjoyed serving F.A.C.E. once again; however, I also look forward to passing the torch to whoever is elected as the next 3<sup>rd</sup> Vice President.

## SECRETARY

*Shawn O'Rourke*

The 2011 Seminar is fast approaching. We will have a booth set up there with information available about the new Single Fee Proposal. Be sure to stop by and pick up a brochure to take back with you and share with your supervisor and co-workers. The information is available in this edition of INTERFACE as well, for those of you who may have missed the last printing. See pages 9-14.

## TREASURER

*James Acosta*

The financial status of FACE to date is very good. Our accounts' totals as of 04-30-11 are: Operating Account (Checking) - \$124,183.17; Scholarship account (Savings) - \$9,762.69; Reserve Account (Savings) - \$5,240.15

There are many ways to manage your money. Each of us selects an approach that meets our needs and helps us to achieve our goals. Checking and savings accounts are money management tools offered by financial institutions, such as banks and credit unions.

How you manage your money affects your ability to meet present and future needs. You can deposit and withdraw money from both checking and savings accounts. Checking accounts also allow you to write checks. When someone cashes a check you have written, money is withdrawn from your account.

A financial institution, such as a bank or a credit union, may pay you for keeping your money in one of its accounts. This payment is called **interest**. The interest you receive is calculated as a percentage of the total funds you have in your account. There are some commonly recognized benefits to using checking and savings accounts.

- They are safe places to keep your money.
- They help you stick to your spending plan.
- They allow you to earn interest on the money you keep in your account.
- They are inexpensive ways to cash and write checks.
- When managed well they help you establish a good relationship with a financial institution.

When you decide to open an account, you will want to investigate the services offered by several financial institutions in your area. It is important to choose a financial institution that will meet your financial needs. It is equally important to choose a place where you feel comfortable asking questions and working with the people. If possible, visit a number of financial institutions before you choose one. Ask yourself the following questions about each financial institution you consider working with:

- Does it offer the service I need?
- Are there fees for these services? How much?
- Is it close to home or work?
- Do the hours meet my needs?
- Does it have Automated Teller Machines (ATMs)? Are they located near where I live, work, or shop?
- Do the employees at the financial institution speak my language?
- Do the employees take the time to answer questions and explain products and services?

- Is the office location a comfortable place to visit?
- Does my employer have a relationship or are there any special offers with a particular financial institution?

When you go to open an account, you will be asked to provide personal information such as your name, address, and Social Security number. To be sure that you have not mishandled a checking account or savings account in the past, the financial institution will contact a national company that collects this information. Once you have been approved, the financial institution will make a photocopy of your picture identification (ID) for their files. They will also ask you to sign a signature card. The financial institution keeps a copy of your ID and signature card to prevent unauthorized people from gaining access to your account.

You will need to make an opening deposit into your account. The amount of money needed for an opening deposit will depend on the financial institution and the type of account you choose. Read the customer agreement and other information you are provided to learn about the costs and features of your account. Do not hesitate to ask questions; the financial institution is there to service your needs.

When a person purposefully tries to withdraw money from your account by pretending to be you (e.g., by copying your signature), he or she is committing, **forgery**. If for any reason you think that someone has taken one of your checks, immediately call your financial institution. Explain the situation and request that they cancel the check before anyone has an opportunity to cash it. This is called a stop-payment. There may be a fee for placing a stop-payment on a check, but it is better than having someone rob you of your savings. To prevent forgery:

- Use a blue ballpoint pen to write your check. This reduces the chance that someone can photocopy your check or erase your writing and increase the amount of the check.
- If you make a mistake on a check, write "VOID" in big letters across the check. Tear it up and throw it into the garbage. (Shredders are great for this.)
- Write your check in cursive. Cursive is more difficult to imitate than printing.
- Don't sign blank checks. Wait until a check is filled out to sign it.
- Don't leave any extra room on the line where you write out the dollar amount of the check. Draw a line to eliminate the blank space.
- Do not use erasable pen to write your checks.
- Keep your checkbook in a safe place.

## **SERGEANT-AT-ARMS**

*Debbi Leigh*

I would like to thank everyone for his or her support and confidence in me to serve as your Sergeant at Arms for this past year. One thing about serving on the Board of Directors is the behind the scenes tasks that need to be accomplished and to get the job done and a good committee is needed. This year, I did not have a good committee, I had a GREAT committee! These individuals were committed

to assist in whatever was needed, so hats off and my sincere heartfelt thanks go out to these F.A.C.E. members who stepped up to the plate to serve on the Legislative and Judicial Committee: Sam Sullivan, Jim Orioles, Danny Thompson, Sandra Caslow, Michael Donovan, and Tommy Gravagna. Thank you very much for all your hard work this year.

Recently, all current members received a voting ballot to vote on the By-Law changes. There were 257 ballots returned. 21 of those ballots were determined to be ineligible; therefore with 236 valid ballots received the results are as follows:

### ARTICLE II. MEMBERSHIP

SECTION 2. Active Member. A person employed by a participating agency and, who is actively involved in the regulation of health and safety in the environment, both natural and man-made, or who is otherwise responsible for the enforcement of municipal, county, state or federal codes and who resided or is employed in the State of Florida shall be eligible for regular membership and upon payment of established dues shall be known as an "Active Member". Honorary Members, retired and Associate Members shall not be considered "Active Members" for purposes of voting and holding office.

104 – Yes

132 – No

**SECTION 5. Participating Agency.** Any municipality, county, sheriff's office, state agency, ~~and~~ special district and company or corporation, which employs one or more active F.A.C.E. members.

74 – Yes

162 – No

These results mean that the By-Laws remain unchanged.

### **PAST PRESIDENT**

*Terry Suggs*

Wow, where has the time gone? Three years ago on my birthday, I was sworn in as 1<sup>st</sup> Vice President of our association and at this year's seminar, I will sadly end my service as Immediate Past President. As I leave, I do so with a tremendous sense of pride for the numerous successes that we as a Board accomplished during this time.

Shawn O'Rourke implemented the first strategic plan for our association during his presidency and his insight and leadership provided the groundwork that has been the catalyst for many of our successes. During my tenure as president, I followed this example and continued the practice of utilizing our strategic plan as a blueprint to strengthen our organization and enhance the partnership with our most important stakeholders, our F.A.C.E members.

Born from our strategic plan was the formation of a new affiliate Chapter in South Florida, with the assistance of former Board members Hector Garcia, Dorothy Hird and Lori Mobley. In addition, the "Single Fee Proposal" brought forward by Shawn O'Rourke linking memberships and certification renewals together, thereby streamlining the process and enhancing customer service on behalf of our membership as well as the Institute of Government at UCF.

One of our more heralded success stories is the revenue sharing contracts I signed as President with the Institutes of Government. The shared belief of F.A.C.E. and the IOG's is that education is the focal point of our association. With these contracts, the IOG's have agreed to remit back to F.A.C.E. a set percentage of fees collected from the certification courses scheduled and conducted by the Institutes of Government. These monies go into the education budget with the intent to reduce future seminar fees. This will be under the watchful eye of our Treasurer.

The opportunity to work with and learn from Marilyn Crotty and Bob Hamilton is something I will always cherish. Marilyn's assistance and support never wavered during my time on the Board and her guidance in helping facilitate our strategic plan was instrumental in our being successful. I would like to say thank you to Bob Hamilton for his commitment to F.A.C.E. and to me these past few years. He always accepted my phone calls and was willing to listen and advise. Although difficult to hear sometimes, his advice has always been precise and truthful.

Thank you to Donna Wisniewski for appointing me to my first committee (Membership), to my local chapter (NEACE) for your support and belief in me over the years, and to Shawn O'Rourke for showing me that true leadership comes from a desire within for a cause you deeply care about. To all my fellow Board members past and present, thank you. It has been a great journey



*An interesting article about a recent code enforcement success:*

<http://www.codemanhero.com/news/southwest-florida-takes-fight-to-blight/>

**ANOTHER FREE, ONLINE CLASS FOR RECERTIFICATION CREDIT:**

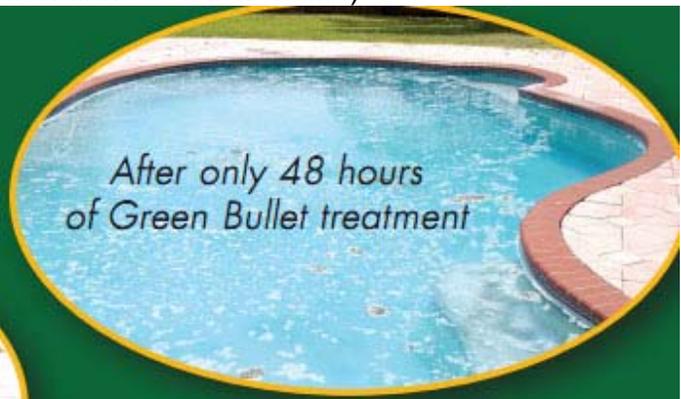
This class is approved for one hour, for both AACE and F. A. C. E. credit:

[http://www.safeguardproperties.com/Municipalities\\_Portal\\_Page.aspx](http://www.safeguardproperties.com/Municipalities_Portal_Page.aspx)

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to us!



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# **SINGLE FEE PROPOSAL**

**F. fee**

**A. actually**

**C. covers**

**E. everything**

- F.A.C.E. is moving in a new direction
- F.A.C.E. is ending the confusion over multiple fees
- F.A.C.E. is giving you more options to pay your "ANNUAL FEE"
- F.A.C.E. is lowering your cost of membership and recertification
- F.A.C.E. is making membership and recertification simpler for you

**READ ON TO DISCOVER MORE ABOUT THESE  
EXCITING CHANGES AND BENEFITS TO YOU!**

## **SO WHAT EXACTLY IS GOING ON WITH THIS NEW “SINGLE FEE” PROPOSAL**

First, let's review the system we currently operate under.

- Right now, we pay \$30 per year to F.A.C.E. to be '**members**' of the organization known as F.A.C.E. There are different types of '**member**'; certain requirements; and certain rights and benefits.
- Every two years we pay a \$15 '**recertification fee**' to maintain our F.A.C.E. certifications that we hold, provided of course that we have completed our sixteen (16) hours of CEH's (Continuing Education Hours).
- Our \$30 F.A.C.E. '**membership**' is due October 1<sup>st</sup> each year and is valid for one year. We pay our '**membership**' to F.A.C.E. and we must pay by check, cash, P.O., or money order as F.A.C.E. is not equipped to take credit cards.
- Our \$15 '**recertification fee**' is due every other year, for those who are certified, and can be in either January or July, depending upon when we were first 'certified'. We pay our '**recertification fee**' to the IOG (Institute of Government) at UCF and we may pay by check, cash, P.O., money order or credit card, as the University is equipped to take credit cards.
- So right now, most F.A.C.E. members all have to pay two different fees to two different entities by two different payment methods, one fee every year and another fee every other year.
- This has caused confusion amongst members and a lot of unnecessary work for our Administrative entity, the Institute of Government at UCF. It has also resulted in a situation where F.A.C.E. is actually footing part of the bill for non-members to be tracked and recertified and the Board of Directors believes that the monies we, F.A.C.E., pay to our Administrative entity, the Institute of Government at UCF, should be used solely and exclusively for the benefit of our members.
- So, a special committee and the Board of Directors has worked with the Institute of Government at UCF to come up with a new "Single Fee Proposal", whereby we will pay one ANNUAL FEE that will cover our yearly membership in F.A.C.E., the organization, and cover our RECERTIFICATION every two years, provided of course that we have completed our sixteen (16) hours of CEH's (Continuing Education Hours) and are up to date with the ANNUAL FEE.

## **WHAT ARE THE BENEFITS TO ME**

The new ANNUAL FEE will actually result in a savings of \$5 to each of us over the course of two years. Currently it costs \$75 over two years to be a **'member'** of F.A.C.E. the organization, and maintain our **'recertification'**. With a new ANNUAL FEE of only \$35 per year, that covers both **'membership'** and **'recertification'**, each of us will actually save money over that two-year period.

- We will pay only one fee per year
- We will pay only one time of the year
- Our fee will cover both our membership and our recertification
- We will pay the fee to only one entity instead of two different entities
- We will have multiple options by which to pay: cash, check, money order, P.O., purchase card, credit card
- We believe this will eliminate the confusion over membership fees and recertification fees
- We believe our membership and participation in F.A.C.E. will grow, resulting in a stronger and more influential organization
- We believe it will be easier on organizations and individuals to only have to deal with one annual fee each year instead of three fees over the course of two years
- We believe that this is a responsive and responsible step towards concerns that our members have raised over the years regarding these multiple fees at different times of the year, some annually and some every other year

## **I HAVE SOME QUESTIONS**

- Q.** What if I don't want to be a 'member' of F.A.C.E., but I still want to recertify to maintain my certifications?
- A.** *You can do that, however you will be transacting independently with the Institute of Government at UCF to track and handle your recertification. The fee to do that will be substantially higher than the cost of an ANNUAL FEE that includes membership in F.A.C.E. the organization.*
- Q.** What if I don't pay my ANNUAL FEE one year and then decide I want to recertify under the lower F.A.C.E. fee?
- A.** *You can do that but you will have to pay the ANNUAL FEE for the year(s) you missed plus a reinstatement fee of \$20.00 to get you back into the system.*

- Q.** What is the difference in recertification fee if I choose not to be a 'member' of F.A.C.E. but still want to recertify to maintain my certifications?
- A.** *The recertification fee for those persons who choose not to pay the ANNUAL FEE to F.A.C.E. the organization will be \$125 each recertification period.*
- Q.** What other fees are different if I choose not to pay the ANNUAL FEE to F.A.C.E. the organization?
- A.** *Course registration fees, Annual Training Seminar fees, Reinstatement fees and various late fees will all be significantly higher.*
- Q.** Why is F.A.C.E. doing this?
- A.** *For a number of reasons but primarily to: 1) make it simpler for our members by having to pay only one fee to one entity only one time per year; and 2) to make sure that the monies we the organization spend, benefit our members solely and exclusively.*
- Q.** When will this all take effect?
- A.** *The Board of Directors approved implementation of the new fee structure beginning October 1, 2011.*
- Q.** Where can I find the difference in fees?
- A.** *All fees are listed separately and available in hard copy and on the F.A.C.E. website.*



## NEW FEES EFFECTIVE OCTOBER 2011

### **F.A.C.E Annual Fee**

Active Member	\$35
Associate Member	\$25

### **Class Fees**

Member	\$12/HR
Non-Member	\$16/HR

### **Certification Maintenance Fees**

Member	\$0	<b>Late</b>	\$50
Non-Member	\$125		\$100

### **Exam Fees**

Member	\$75	<b>Late</b>	\$110
Non-Member	\$125		\$160

### **Exam Fees @PTI**

Member	\$115	N/A
Non-Member	\$175	N/A

### **Conference Fees**

Member	TBD	<b>Late</b>	+\$50*
Non-Member	+\$75**		+100**
Cancellation	\$100		

\*over whatever Conference Fee is as established each year by the Board of Directors

\*\*over the Member Conference Fee is as established each year by the Board of Directors



## **NEW RECERTIFICATION POLICY FOR MEMBERS EFFECTIVE – OCTOBER 2011**

In order to maintain your certifications, you must pay the F.A.C.E. Annual fee of \$35.00 for active members and \$25.00 for associate members; and you are required to take 16 hours of approved Continuing Education Hours every two years.

The Annual Fee must be paid each year during the two-year certification period to maintain your certification.

1. If your Continuing Education Hours are on file with the IOG then you will not have to submit an "Affidavit of Completion of Continuing Education Requirements"; however, you must still pay the Annual Fee.
2. If your Continuing Education Hours are not on file with the IOG, or if you do not have the full 16 hours on file, then you will have to submit an "Affidavit of Completion of Continuing Education Requirements", specifically for those hours not on file.

If you do not meet the deadline for recertification, you have an additional six months to take the required Continuing Education Hours and upon payment of a late fee of \$50.00 plus the annual fee, you will be recertified.

3. Initial decertification will be limited to only losing your most recently obtained certification.
4. If you are certified in Fundamentals, Administrative Aspects, and Legal issues, and have the CEP (Code Enforcement Professional) designation and you fail to recertify, then when you lose your most recently obtained certification you will no longer be recognized as having the CEP designation. If you regain your lost certification, and have met all recertification requirements, then your CEP designation will be reinstated without having to write another Legal Issue Paper.
5. If you are decertified in any one certification, you may retake the exam for that certification within one year of decertification, providing that you have obtained the required 16 Continuing Education Hours and paid the annual fee and certification maintenance late fee. If you do not retake the exam for the certification that you lost within one year of being decertified, then you will have to take the entire course over again and pass the exam to receive that certification back.
6. If you fail to recertify six months after being decertified in one certification, then you will be decertified in all remaining certifications that you have.

## **NEW RECERTIFICATION POLICY FOR NON-MEMBERS EFFECTIVE – OCTOBER 2011**

In lieu of payment of the F.A.C.E. Annual Fee, certification may be maintained by paying a certification maintenance fee of \$125.00 and acquiring 16 hours of approved Continuing Education Hours every two years.

If you do not meet the deadline for recertification, you have an additional six months to take the required Continuing Education Hours, and upon payment of a late fee of \$100.00 plus the certification maintenance fee of \$125.00, you will be recertified. In addition, items 3. through 6. above apply.





*Malcolm Baldrige National Quality Award Recipient*

**Human Resources Department**  
9551 W. Sample Road, Coral Springs, FL 33065  
(954) 344-1150 or [csjobs@coralsprings.org](mailto:csjobs@coralsprings.org)

**Job Bulletin**

**JOB TITLE:** **CODE ENFORCEMENT OFFICER**  
*Development Services/Code Enforcement Division*

**JOB STATUS:** **Full Time, Non-Exempt**

**SALARY RATE:** **\$34,000 - \$51,000 per year**

**SCOPE OF RESPONSIBILITIES:**

- Enforces Code Ordinances
- Documentation and collection of evidence as per Florida Statues 162
- Prepares and testifies at cases for Code Enforcement hearings
- Responsible for preparation and issuance of courtesy and legal notices, i.e., Notice of Violation/Notice of Hearing, citations to violators of City codes
- Provides positive and effective contacts with citizens to resolve code violations and interpret City code ordinances/land development codes

**JOB REQUIREMENTS:**

High school graduation or equivalent; applicants must have one to two years of code enforcement experience. Possession of Level I Code certification and willingness to obtain a Level II or III in the future, issued through the Florida Division of Code Enforcement. Will consider other applicable experience in law enforcement, property management or realty. Must have good computer skills and effective written/verbal communication skills and be a positive team player. Requires excellent people skills, negotiation and influencing skills to encourage voluntary compliance.

Hours/Days of Work: 7:00 a.m. – 6:00 p.m., 10-hour work days, may include some weekends and evenings, three-days off. 40-hour work week.

POSITION AVAILABLE: After scheduled interviews and completion of pre-employment process.

R05/13/11ah

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The CITY OF CORAL SPRINGS is committed to the concept of EEO as a fundamental element of the City's employment principles. **Notice is hereby given to eligible veterans and spouses of totally and permanently disabled veterans or spouses of Missing In Action persons that preference in employment, if claimed by applicants, will be given.** All applicants, including employees who are being considered for promotional and transfer positions may be required to undergo drug testing. Failure to undergo or pass a drug test in accordance with the minimum standards as detailed in Section 440.101, Florida Statute, will eliminate your application from further consideration for any position. If you become employed, you may be required to submit to drug testing, including reasonable suspicion and post-accident drug testing. Your refusal to take a requested drug test or

failure to pass will result in termination of employment. The City of Coral Springs offers a smoke and drug-free environment.

## 2011 CANDIDATES FOR F. A. C. E. BOARD OF DIRECTORS

The Nominating Committee, Terry Suggs, Chair, submit the following, for review by the general membership prior to elections at the 2011 Education & Training Seminar in Lake Buena Vista, Florida. Each of these individuals has assured the Nominating Committee of their commitment to F. A. C. E. that they are ready, willing, and able to perform the duties of the office they are seeking; and, that they will attend at least 2/3rds of the six Board meetings for at least 2/3rds of the duration of each meeting. Each candidate must have his or her jurisdiction's approval prior to seeking any office on the Board of Directors.

In addition to the nominations provided by the Nominating Committee, nominations from the floor will be entertained for all the offices under consideration. You must obtain permission in advance from the potential nominee before making a nomination from the floor. There is no nomination for President, as Mark Caskie, First Vice President, will assume that office per the F. A. C. E. by-laws. (The candidates have submitted the following information):

### *FIRST VICE PRESIDENT*



My name is Jim Dehne, Code Enforcement Supervisor for the City of Lakeland, and I would be proud to continue to serve our Association as 1st Vice President.

I have worked in Code Enforcement for more than 10 years, have completed Levels I, II, and III, and have earned the Code Enforcement Professional (CEP) certification. I have served as your 2<sup>nd</sup> Vice President chairing the Certification Committee for the past two years. I have previously served F.A.C.E. as a member of the Program Committee and for two years as a member of the Education and Certification Committee. I am also an active member of the Polk Association of Code Enforcement, having served as Vice President and for two terms as President.

As your 2<sup>nd</sup> Vice President, I selected a committee of dedicated professionals who completed the Trainers Program that will take F.A.C.E. training to the next level and along with the Institute of Government enhance the credibility of our certification program. The committee has worked hard for the past year updating Administrative Aspects (Level II) and you will see the results soon.

Prior to my code enforcement service in Lakeland, I spent 21 years in the United States Navy, where I held several positions including Master Training Specialist and Chief-of-Police. Thank you for your support.

## *SECOND VICE PRESIDENT*



I am Jeffrey S. Look, and I have been a code enforcement officer with the City of Gainesville for eight years. In addition to performing general code enforcement duties, my present responsibilities include the training of all incoming personnel as well as maintaining continuing education records for all currently employed officers. This involves coordinating instructors to come and conduct training on F. A. C. E. approved topics. I also hold the title of administrative abatement officer and am responsible for the razing of dangerous buildings, clearing of hazardous lands and the boarding of open structures.

I am proud to say that I hold all four F. A. C. E. certifications, and am currently composing my Legal Issue paper. I am an assistant trainer for F. A. C. E., and am excited for the opportunity to continue to progress through the stages of the training program. I also currently serve on the Education and Certification Committee, and am the Vice President of the Northeast Association of Code Enforcement (NEACE). If elected, I will work diligently on improving F. A. C. E. to the best of my ability.

## *THIRD VICE PRESIDENT*



My name is Jen Baker, Code Enforcement Supervisor with Collier County Code Enforcement. I am certified in F.A.C.E. Levels I, II and III and have been a member of F.A.C.E. since 2006. I have worked for Code Enforcement for five and a half years and worked for the State of Florida Department of Health prior to that. I started my time in Code Enforcement as an Environmental Investigator and currently am the Enforcement Supervisor for the Department dealing with the quasi-judicial boards and other legal procedures.

I would be honored to serve as Third Vice President on the F.A.C.E. Board of Directors. I believe that I could be a fresh face and bring new and innovative ideas to the Code Enforcement community by serving on this Board. We are facing challenging economic times and need to find alternative approaches to conducting our everyday duties, as well as keeping our communities safe and appealing for the residents that live in them. I would also like to see more interaction with F.A.C.E. and the Florida Association of Counties in order to better educate our citizens, business community and political leaders in the benefits of Code Enforcement and how we work with the community.

I graduated from the University of Minnesota in 2000 with a Bachelor's of Science Degree in Hydrogeology and have a minor in Environmental Studies. From Minnesota, I moved to Connecticut and worked for various Environmental Consulting firms until moving to Naples in 2004.

## *SECRETARY*



Seeking the office of Secretary to the Board Florida Association of Code Enforcement

Cindy L. Drake  
Senior Code Compliance Officer  
Wellington, FL

Code Enforcement Officer for Charlotte County, FL October 1987 – April 1998

Code Compliance Officer for Wellington, FL April 1998 – February 2004

Chief Code Compliance Officer for Wellington FL February 2004 title change to Sr. Code Compliance Officer October 2010

FACE Member since May 1993

### Certification:

Fundamentals of Code Enforcement (Level 1) May 1993

Administrative Aspects of Code Enforcement (Level 2) May 1994

Legal Issues in Code Enforcement (Level 3) March 1999

Conference Committee Member 2005

Board Member Code Enforcement Officers Association of Palm Beach County 2006 and 2007

Secretary Code Enforcement Officers Association of Palm Beach County 2008 and 2009

Treasurer Code Enforcement Officers Association of Palm Beach County 2010

Secretary Code Enforcement Officers Association of Palm Beach Count 2011

Board Member Cloister Pointe Condominium Association 2007, 2008, 2010 and 2011

## ***TREASURER***



My name is James Louis Acosta and I am the Supervisor of Code Enforcement for St. Johns County. I have been a member of F.A.C.E. since 2000 and I have been your Treasurer for the past two years. I am once again asking for your vote for the office of Treasurer. I promise that I will keep your books balanced, opened, and you informed of their status. I will provide you a little summary of my experience and I will try to be brief: I am currently the Florida Association of Code Enforcement (F.A.C.E.) treasurer, and the Northeast Association of Code Enforcement (NEACE) treasurer. I am, and have been since 1995, the treasurer of the Fraternal Order of Police Lodge 113 in St Johns County. I am a Past President (twice) of NEACE. I have a Master's Degree in Business Administration from NOVA Southeastern University. I am a certified Correctional Officer in the State of Florida and have been for 20 years. I have obtained all three Levels of Code Enforcement Certification and in the process of writing my legal paper to obtain the Code Enforcement Professional certification. I have served twice on the Membership committee and once on the Program committee for F.A.C.E. I am a retired Major with the United States Army Corp of Engineers. My experience in leadership, financial savvy, and dedication to make our organization the best there is and the best that there is to come is what I have to offer you the stockholders of this company. I ask that you once again give me the opportunity that you will never regret.

## ***SERGEANT-AT-ARMS***

Deborah Leigh  
Seminole County Sheriff's Office  
Senior Code Enforcement Officer



I have been a dedicated member of the F.A.C.E. organization for more than 20 years and would like to continue my service as your Sergeant-at-Arms, continuing our efforts with State Recognition and Special Risk and keeping the members of F.A.C.E. aware and up to date with all legislative actions.

I have been employed by Seminole County for 33 years holding the position of Senior Code Enforcement Officer with the Seminole County Sheriff's Office.

I have been the F.A.C.E. webmaster since 2004. I am a member of ICC and AACE, and serve as Secretary on the AACE Board of Directors and chair the AACE Website Committee. I am also a member of CFCEA, and serve as Sergeant-at-Arms on their Board of Directors.

In the past, I have served as F.A.C.E. Secretary and Treasurer. I served on the Program Committee for 9 years; the Treasurer's Review Committee; and chaired the first Policy and Procedure Committee and have been a F.A.C.E. trainer. In 2001, I was the recipient of the Joseph V. Huskey Award.

I am certified in F.A.C.E. Levels I, II, III and as a Code Enforcement Professional. I am certified through ICC as a Housing Code Official, Property Maintenance and Housing Inspector and a Zoning Inspector. I hold an Associate in Science Degree in Criminal Justice and am also certified through the Attorney General's Office as an Elder Practitioner.

A vote for me would be a vote for experience, dedication and commitment.



Attention F.A.C.E. Members

Article II Section1 of the Florida Association of Code Enforcement By-Laws reads as follows:

**Voting Delegates.** Each participating agency, as defined in section 5 of this Article, shall be entitled to one vote and shall designate one active member to be the primary voting delegate together with one active member to serve as an alternate who may vote only in the absence or incapacity of the primary voting delegate. Such voting delegate must be an active member of the jurisdiction he/she represents as the voting delegate. Such designation shall be in writing and signed by the appropriate representative of the participating agency.

In short, for an agency to vote at the seminar in June, the form at the bottom of this page must be completed. It is short and painless, and will serve to avoid confusion when the elections are held at the seminar in June. Please choose a delegate and an alternate from your jurisdiction, complete the form, have it signed by the appropriate representative, i.e. Supervisor, Department Director, Assistant or City/County Manager, etc., detach it from this instruction portion, and return it to the I.O.G. along with your conference registration.

If you are not attending the seminar, but wish to vote in the election, you may do so by coming to the seminar in Orlando on June 23 between 3:30 p.m. and 4:30 p.m. Return the designation form below to Deborah Leigh, by mail to: F.A.C.E. Sgt. At Arms, P. O. Box 740345, Orange City, FL 32774-0345, or fax the completed form to 407-665-1474, Attn: Deborah Leigh.

If you have any questions, please contact me by telephone at 407-665-1487, fax 407-665-1474, or e-mail me at [dleigh@seminolesheriff.org](mailto:dleigh@seminolesheriff.org). I look forward to seeing everyone in Orlando.

Sincerely,  
Deborah Leigh  
Sergeant-at-Arms  
Florida Association of Code Enforcement, Inc.

+++++**DETACH HERE**+++++

I, \_\_\_\_\_ hereby designate \_\_\_\_\_ and  
Name of Designator (please print) Name of Delegate (please print)

\_\_\_\_\_ As \_\_\_\_\_ 's  
Name of Alternate (please print) Name of Jurisdiction (please print)

Delegate and alternate, respectively.

\_\_\_\_\_  
Signature of Designator

\_\_\_\_\_  
Title of Designator

Return to: Deborah Leigh  
F.A.C.E. Sgt. at Arms  
P. O. Box 740345  
Orange City, FL 32774-0345  
Fax 407-665-1474

# CERTIFICATION PROGRAM

## FEE SCHEDULE

- |                          |   |
|--------------------------|---|
| <b>Class hours</b>       | • \$12/hour, members; \$15/hour, non-members  |
| <b>Exams</b>             | • \$75, members; \$110, non-members (also for payments received past the deadline); at PTI: \$115 |
| <b>Legal Issue Paper</b> | • \$60, members; \$75, non-members  |

The Florida Association of Code Enforcement has established five levels of certification for individuals working in the field of Code Enforcement in Florida, which include:

- **Fundamentals of Code Enforcement (Level I)** 40 hours of classes and passage of examination
- **Administrative Aspects of Code Enforcement (Level II)** 40 hours of classes and passage of examination
- **Legal Issues in Code Enforcement (Level III)** 36 hours of classes and passage of examination
- **Officer Safety and Field Applications (Level IV)** 30 hours of classes and passage of examination
- **Code Enforcement Professional (CEP)**

Requires three years employment in Code Enforcement, certification in Fundamentals (I), Administrative Aspects (II), and Legal Aspects (III), and writing and passing of an approved legal issue research paper (5 hours CEH credit given.)

### CLASSES, CONTACTS, EXAMS

**FLORIDA ATLANTIC UNIVERSITY**  
 Ft. Lauderdale, Sue Dean, 561.297.3749  
[www.fau.edu/fiog](http://www.fau.edu/fiog)

**Administrative Aspects of Code Enforcement**  
 July 18-22, 2011  
**Exam** 9:00 – 11:00 AM July 23, 2011

**Fundamentals of Code Enforcement**  
 July 25 – 29, 2011  
**Exam** 9:00 – 11:00 AM July 30, 2011

**UNIVERSITY OF CENTRAL FLORIDA**  
 Orlando, Susan Pruchnicki, 407.882.3960  
[www.ioq.ucf.edu/face.html](http://www.ioq.ucf.edu/face.html)

**Exam Retakes @ F. A. C. E. Seminar**  
 June 21, 2011  
 Buena Vista Palace Hotel & Resort  
**Exam** 10:00 AM – 12:00 Noon

**FLORIDA GULF COAST UNIVERSITY**  
 Fort Myers, Joanne Hartke, 239.425.3273  
[www.fgcu.edu/ioq](http://www.fgcu.edu/ioq)

**NO CLASSES SCHEDULED AT THIS TIME**

**UNIVERSITY OF SOUTH FLORIDA**  
 Tampa, Angela Crist, 813.974.2346  
[www.fiog.usf.edu](http://www.fiog.usf.edu)

**NO CLASSES SCHEDULED AT THIS TIME**

**FLORIDA STATE UNIVERSITY**  
 Tallahassee, Amy Brewer, 850.487.1870  
[www.ioq.fsu.edu](http://www.ioq.fsu.edu)

**NO CLASSES SCHEDULED AT THIS TIME**

## ***NEWS FROM THE CHAPTERS***

This section of the *INTERFACE* is dedicated to the local chapters within the Florida Association of Code Enforcement. Joe Fenton, 3<sup>rd</sup> Vice President, extends an invitation to each chapter president to contact him with any chapter news.

**Code Enforcement Officer Association of Palm Beach County (CEOAPBC)** Chapter meetings are held the 4th Tuesday of each month. Please contact Ken Jackson at (561) 233-5541 or [kjackson@pbcgov.com](mailto:kjackson@pbcgov.com) for more information.

**Northeast Association of Code Enforcement (NEACE)** Contact Leslie Banta at (904) 209-0704 or [lbanta@sjcfl.us](mailto:lbanta@sjcfl.us) or information on upcoming meetings.

**Tampa Bay Association of Code Enforcement (TBACE)** Hello from Tampa Bay Association of Code Enforcement. We are doing well and membership is increasing. The training has been great. In fact, we are booked through the end of 2011 for sites and training sessions, thanks to the hard work of our Vice President, Shelby Schaar, City of Clearwater, and many of our members. Anyone interested in joining (the dues are still, at this point, only \$10.00 a year), please contact our treasurer, Roberta Bowmer, who works for the City of Tampa. Her e-mail address is: [roberta.bowmer@tampagov.net](mailto:roberta.bowmer@tampagov.net) Our Secretary, Liz Nichols, from the City of New Port Richey, will be representing TBACE at the F.A.C.E. seminar. Due to the generosity of members, she is able to bring with her several donations for drawings there. Have a great summer and be safe!

**Gold Coast Association of Code Enforcement (GCACE)** Our organization meets monthly in different cities in Broward and Dade County. We are over 250 strong, and growing. We welcome our newcomers and associate members. We have great speakers and earn our CEH's required to keep up our certification. Even through the rough economy, we come together in expectation of what our world in code will bring next and how we face it together. The networking with each other and sharing of information is vital to our jobs. For more information, contact Pat Uber, President Gold Coast Association. (954)344-5955 [puber@coralsprings.org](mailto:puber@coralsprings.org)

**Treasure Coast Association of Code Enforcement (TCACE)** The **Treasure Coast Association of Code Enforcement** meetings have been suspended until further notice. Contact Dennis Bunt, St. Lucie County, at [buntnd@stlucieco.gov](mailto:buntnd@stlucieco.gov). for further information.

**Polk Association of Code Enforcement (PACE)** Contact Don Corder at [don.corder@lakelandgov.net](mailto:don.corder@lakelandgov.net) for meeting information.

**Southwest Association of Code Enforcement (SWACE)** Our bi-monthly meeting was held on May 11, 2011 at 9:30 am followed by a foreclosure summit being put on by LPS Field Services and Asset Management. This was very beneficial to everyone in Code Enforcement.

**Central Florida Code Enforcement Association (CFCEA)** Thank you CFCEA members who participated in our April scheduled class and association business meeting at the City of Rockledge. To brief our April meeting, the proposed By-Laws changes have all passed. The By-Laws will be updated shortly and posted for your review. Every April we award one of our members a full scholarship to the F.A.C.E. Seminar; let's congratulate this year's Scholarship recipient, Bruce Fleming of Lake Mary. If you were not able to make our April meeting please visit our CFCEA website for the most up-to-date information on what you missed and what is coming next, <http://www.cfcea.org/>

In an effort to increase membership participation, our members have been volunteering as CFCEA host organizations that assist the Board with classes and meeting organization. Thank you to all the previous participating host organizations and we look forward to working with potential future host organizations. We certainly would like to see you at our next scheduled class and meeting in July, hosted by the City of Lake Mary.

It is the CFCEA's goal to provide members with networking opportunities and with the most meaningful and useful instruction for their professional development. Classes also provide certification hours (CE) toward continuing F.A.C.E. recertification, so please join us as we network and assist each other in becoming better code enforcement professionals.

**South Florida Association of Code Enforcement (SFACE)** Hello from Southeast Florida! **SFACE** is the newly formed local chapter of code enforcement officers in the Miami-Dade County area. If you are interested in becoming a member, or attending one of our meetings, please contact President Carmen Baker at [cbaker@cityofsouthmiami.net](mailto:cbaker@cityofsouthmiami.net) or 305-668-7334 for information. We look forward to seeing you!



**CONGRATULATIONS TO THE FOLLOWING WHO HAVE PASSED THE EXAM AND ARE NOW CERTIFIED IN *FUNDAMENTALS OF CODE ENFORCEMENT (Level I)*:** Brian Beaupre, Demetria Blue, Richard Cataldo, Reginald Carter, Omar Cortez, Frankymae Daley, Larry D'Amato, Albert Dowdell, Barry Dudley, Joan Dunn, Edgard Estrada, Michael Fichera, David Forbes, Mark Fransen, Orlando Gonzalez, Michelle Green, Daniel Icaro, John Kuntzman, Jill LaCerra, Jeffrey Lariscy, Alexandra Navarro-McGaha, Eddy Nunez, Susan Meier, Lori Messenger, Michael Mitchell, Paul Northrup, Alfredo Perez, Olga Periut, Javier Segarra, John Tanzella, Jose Varela, Michael Wahlquist, Patrick Wille, Joseph Young

**CONGRATULATIONS TO THE FOLLOWING WHO HAVE PASSED THE EXAM AND ARE NOW CERTIFIED IN *ADMINISTRATIVE ASPECTS OF CODE ENFORCEMENT (Level II)*:** Steve Braukhoff, Edward Graham, Martina Lake, Melanie McVay, Jeff Lariscy, LaDonna Perry, Glenda Porter-Mink, Delvin Powell, Michelle Realander, Michael Richart, Christine Simmons, Nancy Wales, Lonnie Wilson

**CONGRATULATIONS TO THE FOLLOWING WHO HAVE PASSED THE EXAM AND ARE NOW CERTIFIED IN *LEGAL ISSUES IN CODE ENFORCEMENT*:** Margaret Arraiz, Maria Bencomo, Debra Boothe, Marlene Broman, Chad Buell, Nancy Cuenot, Madilana Curtis, Christina Curtiss, David DeKruif, Michael Esposito, William F. Friel, Anna Fullen, Tom Gehrman, Mark Gibson, Theresa Gonzalez, David Grasso-O'Brien, Lisa Grider, Mario Alexis Guevara, Lee Ann McCullough-Wham, Robert McKinney, Debra Merkin, Buddy Mesher, Senida Oglesby, Oscar Patino, Michelle Realander, Carrie Reynolds, Sandra Robinson, Marcos Rosado, Nick Shortman, Cheryl Staley-Archer, Geraldine Tavares, Lilian Valencia, Mark Vazquez, John Walker, Jorean Washington, John Weitzner, Lakisha Westberry, Kimberly Williams, Robert Williams

**CONGRATULATIONS TO THE FOLLOWING WHO HAVE PASSED THE EXAM AND ARE NOW CERTIFIED IN *OFFICER SAFETY & FIELD APPLICATIONS (Level IV)*:** John McIntyre

## RECERTIFICATION

Re-certification was due for the following by January 1, 2011. There is an extension until July 1, 2011 with the penalty fee. To be recertified you must: (1) take 16 hours of continuing education, (2) return the affidavit if necessary, (on page 26, and (3) pay a late recertification fee, otherwise you will lose your most recent level of certification on JUNE 30, 2011.

Avenarius, Emil  
Bailey, Kim  
Balloo, Y. Tony  
Barker, Courtney  
Barwick, Jack  
Bauer, C. Mike  
**Beltranena, Yesenia**  
Benson, John  
**Bethel, Michael**  
**Boynnton, Bobbi**  
Brown, Chad  
**Butts, Charles**  
Caballero, Luis  
Capricien, Sonji  
Carioscia, John  
Carpenter, James  
Carter, Audra  
Cason, William  
Chumbley, James  
Comans, Jason  
Copenhaver, Bryan  
Craig, Richard  
Crawford, Kendrick  
Crisco, Robert  
Cummings, Robert  
Davis, Terrance  
**Fernandez, Fred**  
Forestier, Irving  
**Fowler, Mark**  
Gates, Kelly  
Gemmati, Regina  
Gibbs, Pamela  
Girola, Hector  
Gomez, Lisa  
**Gomez, Manuel**  
Green, Jeanie  
Gutierrez, Eli  
Hatchett, Melinda  
Heck, Bonnie  
Hooten, Kelly  
Hynes, Donna  
Jones, Jermaine  
Kain, Gilbert  
**Keegan, Thomas**  
Kish, Robert  
Knaggs, Rachel  
**Krauel, Curtis**  
LaBranche, Leonard  
Lindo, Kenisha  
Marsala, Kathy  
Martineau, Arthur  
Massillon, Patrick  
Maxey, Deb  
McCray, Peter  
Miller, Gary

Morlan, Monique  
Neeley, E. J.  
Nicholson, Ray  
**O'Geen, Joseph**  
Paez, Omar  
**Parages, Miguel**  
Parker, Angelique  
Parker, Kam  
**Peguero, Oscar**  
Peters, John  
Phillips, Wayne  
Pierre-Georges, Emmanuel  
**Pool, Aaron**  
Power, Cheryl  
**Realander, Michelle**  
Reber, Melissa  
Reddoch, Lor  
Reed, Tood  
Reeves-Cussell, Theresa  
Robinson, Mark  
Rudzik, Thomas  
Saucedo, Blanca  
**Scavotto, Brian**  
Sherrer, Alexander  
Slay, Sandra  
Snell, Jerome  
Solotoff, Ronald  
**Stachowski, John**  
Stallone, Daniel  
**Stewart, Linnelle**  
Stotts, Jeff  
Suarez, Jesus  
Sullivan, Tom  
Szoke, Michele  
Taddeo, Karen  
Taveras, Antonio  
**Taylor, Sandie**  
Tejera, Fred  
Thagouras, Sotirios  
Tinis, Milton  
Toth, Rudy  
Townsend, Robert  
Turner, Linda  
Vallia, Deborah  
Vough, James  
Waller, Lynda  
Whitley, Vernard  
Wilhoit, Corry  
Williams, Norman  
Wixon, Don  
Wylie, Albert  
Zarate, Belkis  
**Zimmerman, Ernie**



**CHECK THIS LIST  
CAREFULLY.**

**IS YOUR NAME  
HERE?**

**SOMEONE YOU  
KNOW ?**

**SEND IN YOUR  
AFFIDAVIT (IF  
REQUIRED) & LATE  
FEE NOW!**

**If your name is in  
bold, you have  
the required  
hours on file and  
need only pay the  
late fee prior to  
6.30.11 to be  
recertified**

**AFFIDAVIT OF COMPLETION OF CONTINUING EDUCATION REQUIREMENTS**

The information requested on this form is in accordance with the Florida Association of Code Enforcement (F.A.C.E.) policy governing continuing education requirements for maintenance of F.A.C.E. certification. Sixteen hours of continuing education courses is required every two years following initial certification (in any/all certifications offered) and every two years thereafter in order to remain certified. Falsifying or fraudulently representing completion of continuing education requirements in order to renew a certificate shall result in revocation of your most recently earned level of certification.

Name \_\_\_\_\_ Jurisdiction \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone \_\_\_\_\_ FAX \_\_\_\_\_

E-mail address \_\_\_\_\_

Course(s) attended (name, location, date, time): \_\_\_\_\_

I swear or affirm that the information contained in this affidavit is correct to the best of my knowledge and that I have fully complied with the continuing education provisions of the Florida Association of Code Enforcement.

\_\_\_\_\_  
*Please sign on line above*

\_\_\_\_\_  
*Date*

Return with \$15 member/\$20 non-member or \$65 member/\$75 non-member if after due date

**Make check payable to: University of Central Florida**  
**Send to: IOG, University of Central Florida**  
**12443 Research Pkwy., #402**  
**Orlando, FL 32826**

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*Newsletter produced by John Scott Dailey Florida Institute of Government, University of Central Florida.*

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JOE FENTON, EDITOR  
FLORIDA ASSOCIATION OF  
CODE ENFORCEMENT, INC.  
12443 Research Parkway, Suite 402  
ORLANDO, FL 32826