

1 **FLORIDA ASSOCIATION OF CODE ENFORCEMENT**
2 **BOARD OF DIRECTORS PRE CONFERENCE MEETING**
3 **MINUTES**

4
5 June 17, 2009

6
7 Naples Grande Beach Resort
8 475 Seagate Drive
9 Naples, FL 34103

10
11 1. Call to Order

12
13 President Shawn O'Rourke called the pre conference meeting of the Florida
14 Association of Code Enforcement Board of Directors to Order at 9:30 a.m.
15 Shawn explained that the Board had an emergency executive session causing
16 the pre conference meeting to be delayed.

17
18 2. Roll Call

19
20 Roll call administered by Monica Anderson, Secretary

21
22 Present:

23 Shawn O'Rourke President
24 Terry Suggs 1st Vice President, arrived at
25 9:34 a.m.
26 Dorothy Hird 3rd Vice President
27 Monica Anderson Secretary
28 Hector Garcia Sergeant-at-Arms
29 Janet Csomos Past President
30 Cynthia McDougal Treasurer
31 Frank Cassidy 2nd Vice President, arrived at
32 10:00 a.m.

33
34 Absent:

35 None

36
37 Others Present:

38 Donna Wisniewski F.A.C.E. Historian
39 Bob Hamilton Legal Counsel
40 Marilyn Crotty, representing The John Scott Dailey Florida,
41 Institute of Government, University of Central Florida
42 Debbi Leigh F.A.C.E. Webmaster, arrived at
43 9:47 a.m.

44
45 3. Approval of Agenda
46

1 **MOTION by Janet Csomos, SECONDED by Dot Hird to approve the agenda**
2 **as presented.**

3
4 **MOTION CARRIED unanimously 7-0.**

5
6 4. Approval of May 8, 2009 Minutes

7
8 **MOTION by Hector Garcia, SECONDED by Terry Suggs to approve the**
9 **minutes as presented.**

10
11 **MOTION carried unanimously 7-0.**

12
13 5. Visiting Members

14
15 James L. Acosta St. Johns County
16 Scott Hair Bay County
17 Joe Fenton Manatee County
18 Jim Dehne City of Lakeland
19 Allen Berg City of Winter Haven
20 Gloria Neely Town of Orange Park
21 Jeremy S. Waugh Town of Orange Park
22 Clement Golding Village of Wellington
23 Brian Rewis City of Lakeland
24 Swendy Ariyanayagam St. Lucie County
25 Tom Gravagna Charlotte County
26 Mike Van Deutekom City of Cape Coral

27
28 Scott Hair, Bay County thanked Janet Csomos for keeping the Past Presidents in
29 the loop by forwarding BOD minutes and requested that a copy of the
30 Treasurer's Report be included with future minutes.

31
32 6. Report of Officers

33
34 **Treasurer's Report**

35
36 Treasurer Cyndy McDougal distributed a written Financial Report, an Income and
37 Expense Report, and a 2008 Conference Income and Expense Report (attached)
38 to each member and responded to questions.

39
40 Cyndy distributed a Proposed Budget for 2009/2010 (attached) to each member.
41 Scott Hair, Bay County stated that he worked on the Treasurer's committee and
42 made an eight percent reduction to the 2008/2009 projected income and
43 expense totals to determine the 2009/2010 projected income and expense totals.

44
45 The Board reviewed each line item and made changes to the 2009/2010
46 projected income and expense totals which will be presented to the membership
47 as the proposed 2009/2010 budget at the Annual Business Meeting.

1 **MOTION by Hector Garcia, SECONDED by Dot Hird, to accept the proposed**
2 **2009/2010 budget.**

3
4 **Motion PASSED, 7-1.**

5
6 Cyndy distributed a list of current inventory to the Board (attached). Janet C.
7 stated that the Accountant would need a dollar figure assigned to each item. The
8 Board assigned a dollar amount for each item listed.

9
10 Further Board discussion.

11
12 **MOTION by Dot Hird, SECONDED by Hector Garcia, to approve the**
13 **Treasurer's report as amended.**

14
15 **Motion CARRIED unanimously, 8-0.**

16
17 **1st Vice President and IOG Report**

18
19 Marilyn submitted a final conference agenda and discussed the details. Marilyn
20 stated that 276 people were registered for the conference. Speaker introductions
21 for each session were assigned.

22
23 1st Vice President Terry Suggs discussed opening ceremonies on Thursday and
24 the Friday night banquet.

25
26 **7. New Business**

27
28 Clement Golding, Village of Wellington addressed the Board regarding the
29 pending loss of his certification. To date, Mr. Golding has not been decertified
30 but owes a \$50.00 late fee.

31
32 **MOTION by Janet Csomos, SECONDED by Frank Cassidy to allow the late**
33 **fee of \$50.00 to be paid today to retain his certification.**

34
35 **MOTION CARRIED unanimously 8-0.**

36
37 Jeremy S. Waugh and Gloria Neely with the Town of Orange Park addressed the
38 Board regarding the loss of Mr. Waugh's Levels I, II and III certifications.

39
40 All visiting members were asked to leave the room for Board discussion.

41
42 **MOTION by Hector Garcia, SECONDED by Dot Hird to recertify Jeremy**
43 **Waugh in Levels II and III. Mr. Waugh will have to pay two years**
44 **recertification fees at present fees and retake Level I class and exam.**

45
46 **Motion PASSED, 5-3.**

1 Reconvene to open session at 12:35 p.m.

2
3 Shawn O. advised Mr. Waugh of the decision reached by the Board.

4
5 Donna Wisniewski, Seminole County Sheriff's Office stated for the record that as
6 a visiting member she felt all F.A.C.E. meetings should be open unless test
7 questions were being discussed.

8
9 **2nd Vice President's Report**

10
11 2nd Vice President Frank Cassidy advised that an Officer Safety course was
12 presented on the East coast with a passing rate of eighty percent. Frank advised
13 the Board that he continues to get constant questions as to why F.A.C.E. does
14 not accept online courses for CE hours. Frank opened the item for discussion
15 among the Board. Janet C. suggested that this discussion be tabled for the new
16 Board to discuss. Shawn O. suggested that the Certification committee bring a
17 proposal to the Board for discussion.

18
19 Frank addressed concerns from a member with regards to the timeframe set by
20 PTI for reviewing questions. Shawn stated that the new Certification Committee
21 Chair could address this issue when he meets with PTI.

22
23 Report of Officers Continued

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25 **3rd Vice President's Report**

26
27 3rd Vice President Dot Hird submitted a written membership update (attached)
28 that was prepared by Susan Pruchnicki of the IOG and discussed.

29
30 **Secretary's Report**

31
32 Secretary Monica Anderson did not have anything to report at this time.

33
34 **Sergeant-at-Arms Report**

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36 Sergeant-at-Arms Hector Garcia advised the Board that to date he had received
37 thirty-eight delegate designations.

38
39 **Immediate Past President**

40
41 Immediate Past President Janet Csomos advised the Board that the slate of
42 candidates remained as previously reported. Janet stated that the offices of
43 Sergeant-at-Arms and Secretary were the only contested races. The slate of
44 candidates is as follows:

- 1
2 1st Vice President: Frank Cassidy, City of Cape Coral
3
4 2nd Vice President: Jim Dehne, City of Lakeland
5
6 3rd Vice President: Dorothy Hird, Seminole County Sheriff's Office
7
8 Secretary: Lori Mobley, Town of Howey-in-the-Hills
9 Deborah Wiggins, Palm Beach County
10
11 Treasurer: Cynthia McDougal, Palm Beach County
12
13 Sergeant-at-Arms: Hector Garcia, City of Deltona
14 Curtis Watkins, City of Tallahassee
15

16 **Historian's Report**

17
18 F.A.C.E. Historian Donna Wisniewski advised the Board as to the procedure to
19 be followed for the Past Presidents presentation.
20

21 8. Old Business

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23 None
24

25 **IOG Report Continued**

26
27 Marilyn C. discussed the Letter of Agreement and Scope of Services (attached).
28

29 **MOTION by Frank Cassidy, SECONDED by Cyndy McDougal to accept the**
30 **agreement and Scope of Services from the IOG.**

31
32 **MOTION CARRIED unanimously 8-0.**
33

34 Shawn O. discussed the proposal from the IOG to provide financial management
35 services for F.A.C.E. (attached). The consensus of the Board was that the
36 proposal was provided for informational purposes only and would be revisited by
37 the new Board if necessary. No action taken at this time.
38

39 **Webmaster's Report**

40
41 Webmaster Debbi Leigh stated that upgrades were performed by Kingham on
42 the membership program to make the program more user friendly for the IOG's
43 use. Debbi further stated that the membership program on the F.A.C.E. website
44 is continually being updated with member information.
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President's Report

President Shawn O'Rourke discussed the possibility of F.A.C.E. collecting a percentage of F.A.C.E. class fees.

Board and member discussion.

Shawn O. will research the issue and bring a proposal to the new Board for discussion.

With no further business, Shawn O. adjourned the meeting at 1:15 p.m.

Attest:

APPROVED:
FLORIDA ASSOCIATION
OF CODE ENFORCEMENT

Respectfully submitted by
Monica Anderson, Secretary

Shawn O'Rourke, President

