

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46

**FLORIDA ASSOCIATION OF CODE ENFORCEMENT
BOARD OF DIRECTORS MEETING
MINUTES**

November 13, 2009

Lake Mary Marriott
1501 International Parkway
Lake Mary, Florida

1. Call to Order

President Terry Suggs called the regular meeting of the Florida Association of Code Enforcement Board of Directors to Order at 10:17 a.m.

Roll Call

Roll call administered by Lori Mobley, Secretary

Present:

Terry Suggs	President
Frank Cassidy	1 st Vice President
James Acosta	Treasurer
Lori Mobley	Secretary
Hector Garcia	Sergeant-at-Arms-late
arriving at 10:22a.m.	
Past President	Shawn O'Rourke

Others Present:

Mark Caskie	City of Brooksville
Marilyn Crotty, representing the John Scott Daily Florida Institute of Government, University of Central Florida	
Bob Hamilton	Legal Counsel

Absent:

Jim Dehne	2 nd Vice President
Dorothy Hird	3 rd Vice President

Secretary, Lori Mobley advised we have a quorum present.

2. Approval of Agenda

Terry Suggs asked for a motion to adopt the agenda.

Shawn O'Rourke made a Motion to approve the agenda with changes being made and Frank Cassidy Seconded the Motion.

MOTION CARRIED unanimously 5-0.

1
2 **3. Approval of Minutes**
3

4 **Jim Acosta made a Motion to approve the minutes as amended from the August**
5 **21st and 22nd, 2009 Board of Directors meeting; motion was seconded by Frank**
6 **Cassidy.**
7

8 **MOTION CARRIED unanimously 6-0.**
9

10
11 Discussion reference minutes of Board of Directors Meeting of June 20, 2009.
12 Shawn O. requested some changes to the Minutes.
13

14 **4. Opening Comments**
15

16 Terry Suggs reminded the Board of Directors to continue to work on and maintain
17 the Strategic Plan. He went on to say that participation in discussions at the board
18 meetings should be with just the Board of Director members and then others present
19 can voice their comments before the vote is taken. This is to ensure the structure of
20 the Board of Directors Meeting. Terry stated that Susan with the IOG keeps him up
21 to date on membership issues and that no one had requested to be heard at this
22 meeting. It was discussed that Musutau Folorunsho has not followed through with
23 the recommendations the Board made in order to get his certification re-instated at
24 the last Board of Directors meeting. The City of Sarasota did in fact pay the late
25 conference registration fee they owed.
26

27 Secretary Lori Mobley entered into to the record a Motion made on October 29,
28 2009 via e-mail by Shawn O'Rourke and Seconded by Frank Cassidy to revoke Mr.
29 Corcoran of Monroe County's most recent certification due to conference
30 registration fees not being paid and to issue a \$15.00 refund for recertification fees
31 he has paid, to put a note to this effect into his file; also to block him from any
32 future F.A.C.E. programs through the IOG until everything is paid; and send his
33 debt to collections; and notify Mr. Corcoran of all of the above.
34

35 Upon Bob Hamilton's legal advice: the following action was made.

36 **Shawn O'Rourke made a Motion to rescind the action taken on October 29,**
37 **2009, regarding Mr. Corcoran's re-certification; motion was seconded by Lori**
38 **Mobley.**
39

40 **MOTION CARRIED unanimously 6-0.**
41

42 **Shawn O'Rourke made a Motion to direct that IOG is to send Brian Corcoran**
43 **to collections for lack of payment of his 2009 Conference fees; motion was**
44 **seconded by Hector Garcia.**
45

46 **MOTION CARRIED unanimously 6-0.**

1
2 Discussion continued following these Motion's by James Acosta wanting to know if
3 Mr. Corcoran's membership fees had already been paid. He also questioned what
4 would happen if Mr. Corcoran requested his membership fees to be returned to
5 him? Terry Suggs advised that the Board of Directors will discuss that if and when
6 that happens.
7

8 **MOTION made by Shawn O'Rourke that pursuant to F.A.C.E. By-Laws**
9 **Section 8 that Mr. Corcoran have his membership terminated and that he be**
10 **notified as such. Hector Garcia Seconded the Motion.**
11

12 **MOTION CARRIED unanimously 6-0.**
13

14 Break 11:00a.m.

15 Re-convene Meeting 11:15a.m.
16

17 5. Reports

18 A. President's Report

19
20
21 President Terry Suggs announced that it appears we are on the right track and
22 following the Strategic Plan which the Board put into place in 2008. He went on
23 to remind the Board that we are all accountable for the tasks which have been
24 assigned to us. Terry advised he will continue to monitor our progress as we are
25 making great strides. He felt that having a plan and sticking to it is most
26 important. Terry said that he, Shawn, Hector and Frank will be attending the
27 Florida League of Cities (FLC) meeting on November 19, 2009, in Orlando. He
28 felt this would be a great opportunity to meet with all of them. He went on to say
29 that Bob Hamilton has been instrumental in getting us all of the information and
30 Bob will also be attending this meeting. He further stated that Marilyn Crotty has
31 been a great asset in helping arrange the meeting. Terry then went on to discuss
32 how we got where we are today with this group and it is our intention to move
33 forward with it and to build a strong relationship with them. Bob Hamilton added
34 that Kraig Cohn, Ken Pratt and Tim Stanfield are attorneys in the FLC General
35 Counsel's Office and he looked forward to meeting with them. Bob also stated
36 that this was a good opportunity for F.A.C.E. to let them know this is a statewide
37 organization that is willing to assist with legislation pertinent to Florida Statute
38 162 and that F.A.C.E. wants to and is willing to be involved and be made a part of
39 this.
40

41 B. IOG Report-Marilyn Crotty

42 Marilyn advised that the IOG office is moving to the UCF Research Park on
43 December 3, 2009. She advised the mailing address for F.A.C.E. and the IOG would
44 change. The IOG new phone number will be 1-407-882-3960 and that Susan will
45
46

1 forward the new mailing address to the Board. Marilyn advised that the F.A.C.E.
2 letterhead and envelopes used for correspondence will need to be re-printed but that
3 F.A.C.E. was due to have more printed anyway. Marilyn advised that the IOG was
4 looking at some different buildings that would hopefully have more classroom space
5 and possibly a conference room. Marilyn went on to discuss the issue of our
6 membership requesting their information being released to other parties. Marilyn
7 stated that under the FERPA Act continuing education came under this federal law
8 and that the IOG can no longer give recertification information on members to other
9 parties unless a release is signed by the member who wishes to have this information
10 released to another party. Marilyn advised that this information should be shared
11 with the membership and put into the Interface newsletter and posted on our website.
12 Marilyn stated she would contact Jim Dehne about this issue.

13
14 Lunch Break 12:00
15 Reconvene 12:55p.m.

16
17 Terry Suggs welcomed visiting member Mark Caskie from the City of Brooksville.

18
19 Guest Speakers Tom Feeney, Mary Sneed and Tom Darnell from Federal Property
20 Registration Corp. made a presentation to the Board about a new approach to
21 indentify the parties responsible for the maintenance of vacant and foreclosed
22 properties.

23 24 **IOG Report-Continued**

25
26 Marilyn continued by telling the Board she is still working on hotel locations for the
27 2011 Conference. She went over four different hotels she has been working with.
28 The Board decided to stay with the Buena Vista Palace where the 2010 Conference
29 will be held, as we may get a better rate for booking two years in a row.

30
31 **MOTION made by Shawn O'Rourke to have Marilyn negotiate with the Buena**
32 **Vista Palace for a Wednesday, Thursday, Friday Conference in 2011. Frank**
33 **Cassidy Seconded the Motion.**

34
35 **MOTION CARRIED unanimously 6-0.**

36 37 **C. 1st Vice-President's Report**

38
39 Frank Cassidy went over the tentative agenda for the 2010 Conference. He stated
40 the 2010 Conference will be held at the Buena Vista Palace in Orlando, Florida.
41 The theme of the 2010 Conference is "Green-Turning Over a New Leaf" He also
42 discussed changing the way we do the sign in sheets and possibly putting the
43 Conference curriculum on a CD or flash drive to save the cost of paper and
44 notebooks and to go green. Frank added that this concept is still being worked on
45 by him and his committee. Other changes proposed are to hold the President's
46 reception on Wednesday night and the Saturday luncheon on Thursday.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45

D. 2nd Vice-President's Report

No Report

E. 3rd Vice-President's Report

No Report

F. Past-President's Report

Shawn O'Rourke gave a report on the AACE Conference. He also went on to make a presentation to the Board regarding recouping fees coming to F.A.C.E from the IOG for various classes they put on. He suggested possibly adding a "per seat" charge fee payable to F.A.C.E. Shawn also distributed a hand-out to the Board members about the fee issue and his report will be made available upon request. Shawn and Terry are planning to meet with the IOG in the very near future and Marilyn is working on setting up this meeting.

G. Secretary's Report

Lori Mobley gave a report on the local chapter meeting she attended in the City of Boca Raton. The two chapters which held this meeting jointly were C.E.O.A. and G.C.A.C.E. She went on to say how important the local chapters are to F.A.C.E. and our membership and that she was impressed with the number of members who attended this meeting.

H. Treasure's Report

James Acosta gave a report outlining the current budget and the checking account statement through November 10, 2009. James requested the Board to allow him to purchase a Lap-Top Computer for the Treasurer's use.

Motion made by Hector Garcia to allow up to \$1500.00 to purchase a computer for the Treasurer's use; Seconded by Frank Cassidy.

MOTION CARRIED unanimously 6-0.

MOTION made by Hector Garcia to accept the Treasure's Report; Seconded by Frank Cassidy.

MOTION CARRIED unanimously 6-0.

1 James went on to say that he had 69 pen and key chain sets which sold for \$5.00 and
2 we was suggesting we use these items to give to Conference speakers or sell as
3 merchandise at the Conference or possibly give them out at the League of Cities
4 conference.
5

6 **I. Sgt-At-Arm's Report**
7

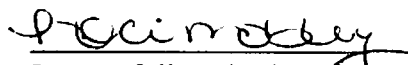
8 Hector gave a report on the efforts he had made in obtaining a new Lobbyist to
9 represent F.A.C.E. He received 3 proposals. The first proposal was for
10 \$50,000.00; the second was from a group called 4th Floor Advocacy and was for
11 \$18,000.00; and the third proposal was from a group called Rutledge, Erma and
12 Purnell for \$10,000.00 plus all expenses for pre-arranged meals, travel and
13 registration fees. Hector then went on to say he was working with FACA to help
14 with the wording changes for Florida Statute 162. Hector then stated he was also
15 working with Senator Luis Garcia out of Miami, Florida and he is not opposed to
16 help in getting the amendment passed . Hector feels we are making progress in
17 laying the groundwork and getting our name out. He feels strongly that we
18 should continue to build our relationship with the Florida Association of Counties.
19 Hector stated, at this time, it may be best to save our monies and that now is not
20 the time to hire a lobbyist in his opinion. Discussion ensued among the Board
21 members and it was agreed to not hire a Lobbyist right now. Hector went on to
22 discuss the trip to South Florida. He felt this could not be accomplished in one
23 day. President Terry Suggs stated that Dot Hird should contact Vaudeen Cagnina
24 and for Hector and Dot to work together to plan this trip. Terry also added that he
25 wanted Secretary, Lori Mobley to be part of this effort, as well. Hector stated he
26 would look into rental car fees and hotel room costs for this trip. Lori stated that
27 she did not need a hotel room, as she would stay with family in the area. Hector
28 then went on to say that he would have the count of the ballots for the By-Law
29 changes put in the Interface.
30

31 **J. Old Business**
32

33 None
34


35 With no further business to discuss, Terry S. adjourned the meeting at 5:00P.M.on
36 November 13, 2009.
37
38

39 **Attest:**

40
41
42
43
44 
45 Respectfully submitted by
46 Lori Mobley, Secretary

Approved:

**Florida Association of
Code Enforcement**


Terry Suggs, President